



I. CHECK FOR HOLDS TUTORIAL:

1. Before students will be allowed to register, they will need to resolve all holds on their account. As such, log into HPU Pipeline, go to *My Quick Links*, and click on *View Holds* to check on holds:

The screenshot shows the HPU Pipeline website interface. The browser address bar displays 'campus.hpu.edu/render.userLayoutRootNode.uF7uF_root=root'. The navigation menu includes 'My HPU', 'My Courses', '@HPU', 'Libraries', 'Resources', 'Tech Support', 'Strategic Planning', 'Academic Admin', 'Assembly', and 'HR'. The date 'October 9, 2013' is shown in the top right.

On the left side, there are sections for 'My Announcements', 'Important Dates & Deadlines', and 'HPU Security'. The 'HPU Security' section includes a 'Security Alert - Timely Notification Bulletin' and contact information for Rap Craig, Facilities Manager, and Wayne Fernandez, Director of Security and Safety.

The central 'My Quick Links' section is titled 'FOR STUDENTS' and contains a grid of buttons: eBill + Pay Bill, Main Menu, Check My Grades, Personal Info, Printable Schedule, Register Online, Degree Plan, Student Services, Financial Aid Status, FA Revision Request, 1098-T Tuition Statement, View Holds, Ethnicity Info Update, Unofficial Transcript, Accept Financial Aid, and Request Official Transcript. A red arrow points to the 'View Holds' button.

On the right side, there are sections for 'E-mail and Applications', 'Annual Giving Payroll Deduction Form', and 'Just for You...'. The 'Just for You...' section includes links for 'HPU GreenRide - Online Rideshare Program', 'Sharky's Home', and 'Fight the Flu'.



2. Students should make sure that there are no holds on their accounts as seen below:

View Holds - Mozilla Firefox
https://bweb.hpu.edu:4443/hbud/bwskoacc.P_ViewHold

Browse Help

Personal Information Student Services & Financial Aid Find a page...

View Holds

Home > Student Services & Financial Aid > Student Records > **View Holds**

Holds may prevent you from registering, obtaining a student id, viewing or receiving grades, transcripts, or diplomas.

To clear holds on your account, please submit applicable documentation to the Originator and/or remit payment to the Business Office.

If you did not complete all your course evaluations for the "Early Grade View Incentive", do so now through one of the following options:

1. Go to your course evaluation email and click on the link in the email
2. Go to Blackboard -> click on Learn Tab (default) -> click on HPU Evaluations
3. Go to Pipeline -> click on Main Menu under My Quick Links -> click on Student Services & Financial Aid -> click on Student Records -> click on Course Evaluation

After all evaluations have been completed, please go to Pipeline -> Click on Check My Grades under My Quick Links, or go to Pipeline -> click on Main Menu under My Quick Links -> click on Student Services & Financial Aid -> click on Student Records -> click on Final Grades to confirm your hold has been lifted.

No holds exist on your record.

RELEASE: 8.5 SITE MAP

Hawaii Pacific University

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