

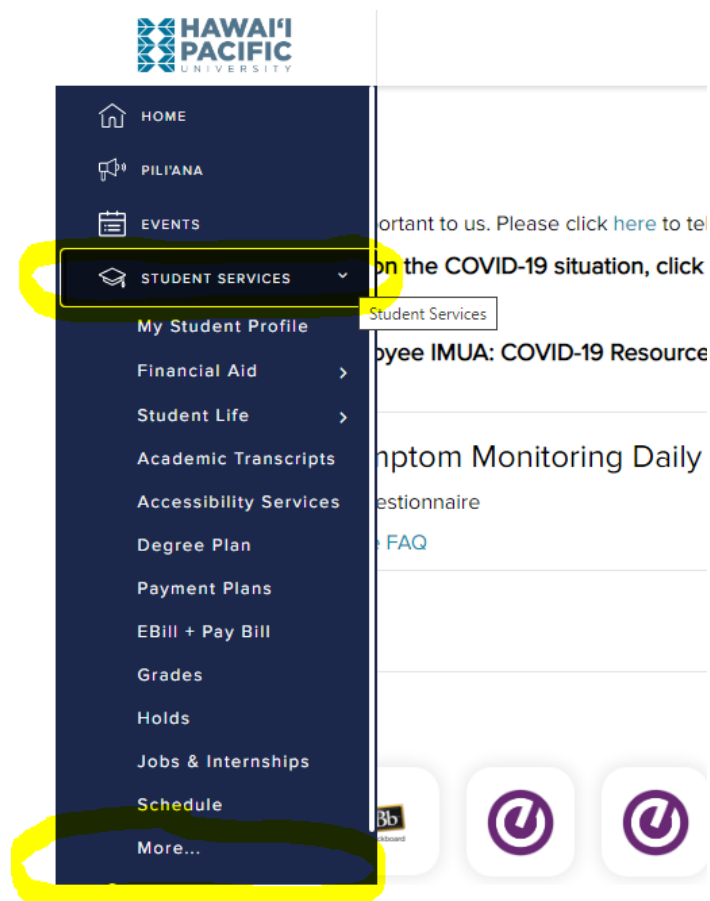
HPU Student ID Photo Upload

There are a few things to keep in mind to meet the ID card photo requirements. The photo:

- Should be cropped slightly above head to middle of chest (you will have the opportunity to crop and rotate photos during the upload process)
- Should be taken against a plain, light background (in order for thermal face scanners to recognize you)
- Must be a color photo
- Must not include sunglasses, hat, mask, or other facial covering
- Must be faced directly towards the camera, with eyes open
- Must meet HPU standards. Your photo cannot be enhanced in any way (for example, no lenses, filters, text, emoji, stickers, etc.) and cannot contain other individuals or pets

To upload your photo to your MyHPU Portal:

1. Log on to your MyHPU Portal at <https://my.hpu.edu>
2. Student Services
3. More
4. Online Photo Upload

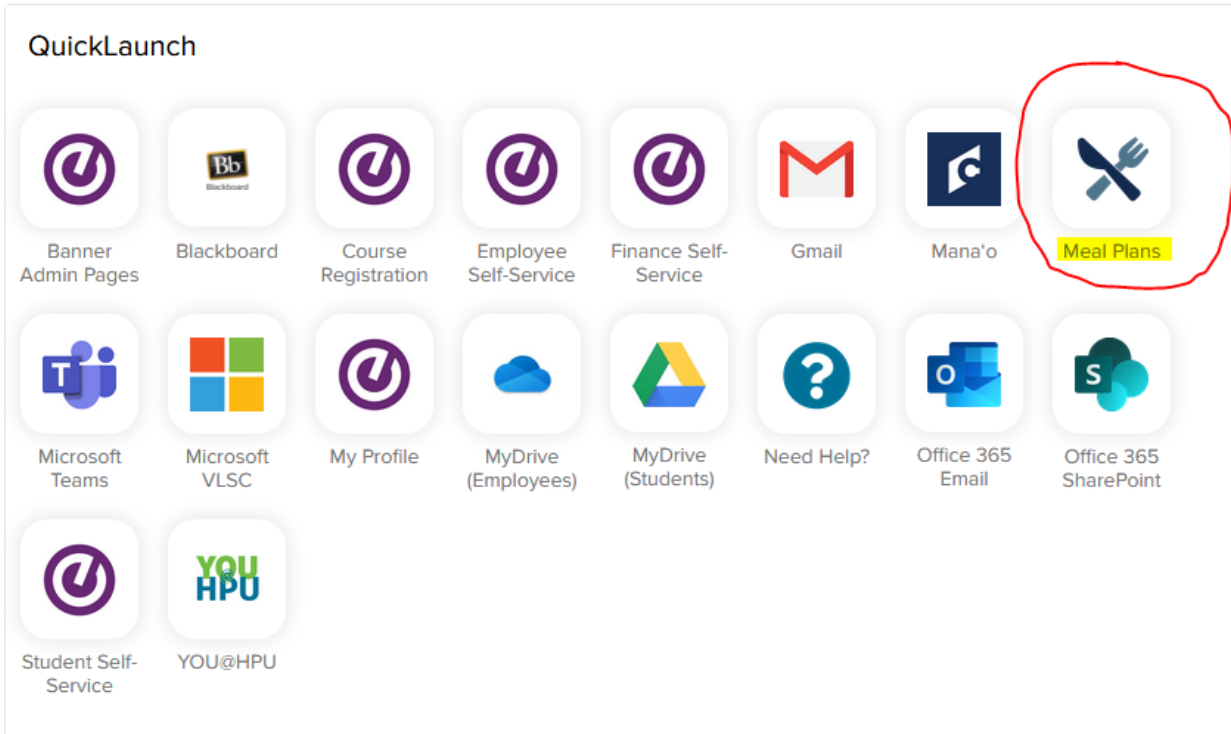


HPU Student ID Photo Upload

If "MORE" is not available...

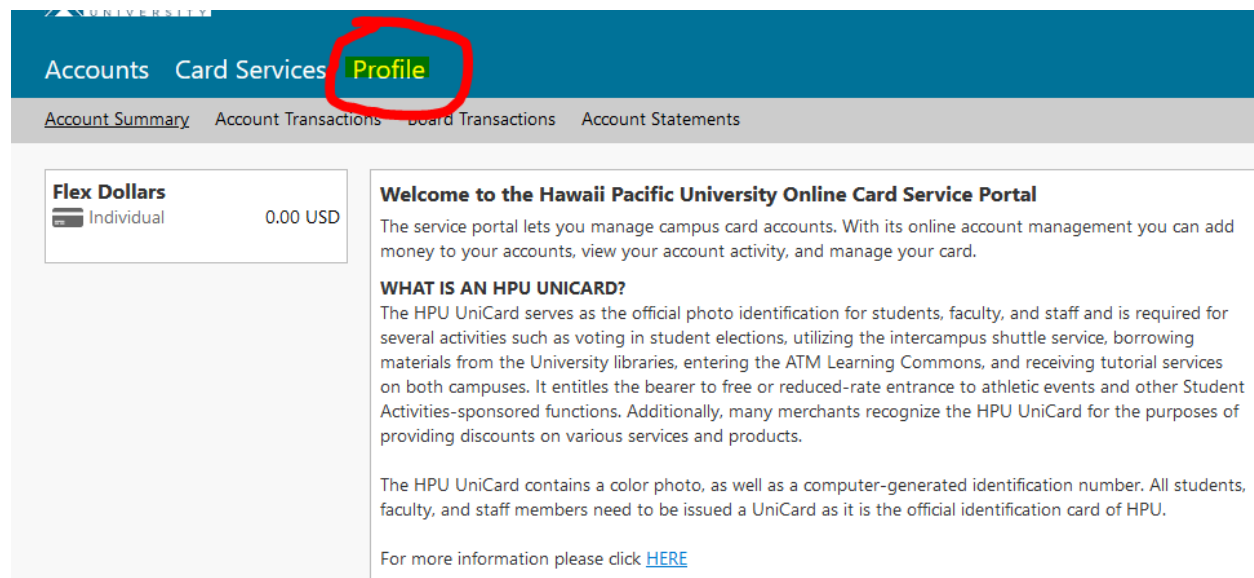
1. Log on to your MyHPU Portal at <https://my.hpu.edu>
2. Meal Plans
3. Profile
4. Click to Submit a New Photo

QuickLaunch



The screenshot shows a grid of application icons under the heading "QuickLaunch". The icons are arranged in three rows. The first row includes Banner Admin Pages, Blackboard, Course Registration, Employee Self-Service, Finance Self-Service, Gmail, Mana'o, and Meal Plans. The second row includes Microsoft Teams, Microsoft VLSC, My Profile, MyDrive (Employees), MyDrive (Students), Need Help?, Office 365 Email, and Office 365 SharePoint. The third row includes Student Self-Service and YOU@HPU. The Meal Plans icon, which features a fork and knife, is circled in red and has a yellow highlight underneath it.

Banner Admin Pages	Blackboard	Course Registration	Employee Self-Service	Finance Self-Service	Gmail	Mana'o	Meal Plans
Microsoft Teams	Microsoft VLSC	My Profile	MyDrive (Employees)	MyDrive (Students)	Need Help?	Office 365 Email	Office 365 SharePoint
Student Self-Service	YOU@HPU						



The screenshot shows the top navigation bar of the Hawaii Pacific University Online Card Service Portal. The "Profile" link is circled in red. Below the navigation bar, there is a section for "Flex Dollars" showing a balance of 0.00 USD. To the right, there is a "Welcome to the Hawaii Pacific University Online Card Service Portal" message with a "WHAT IS AN HPU UNICARD?" section and a "HERE" link for more information.

Accounts Card Services **Profile**

Account Summary Account Transactions Card Transactions Account Statements

Flex Dollars
Individual 0.00 USD

Welcome to the Hawaii Pacific University Online Card Service Portal
The service portal lets you manage campus card accounts. With its online account management you can add money to your accounts, view your account activity, and manage your card.

WHAT IS AN HPU UNICARD?
The HPU UniCard serves as the official photo identification for students, faculty, and staff and is required for several activities such as voting in student elections, utilizing the intercampus shuttle service, borrowing materials from the University libraries, entering the ATM Learning Commons, and receiving tutorial services on both campuses. It entitles the bearer to free or reduced-rate entrance to athletic events and other Student Activities-sponsored functions. Additionally, many merchants recognize the HPU UniCard for the purposes of providing discounts on various services and products.

The HPU UniCard contains a color photo, as well as a computer-generated identification number. All students, faculty, and staff members need to be issued a UniCard as it is the official identification card of HPU.

For more information please click [HERE](#)

HPU Student ID Photo Upload

Personal Information

Changes to your personal information are not saved until you click "Update" below.

Sign-In Realm

HPUIDp



[Click to submit a new photo](#)

Email Address