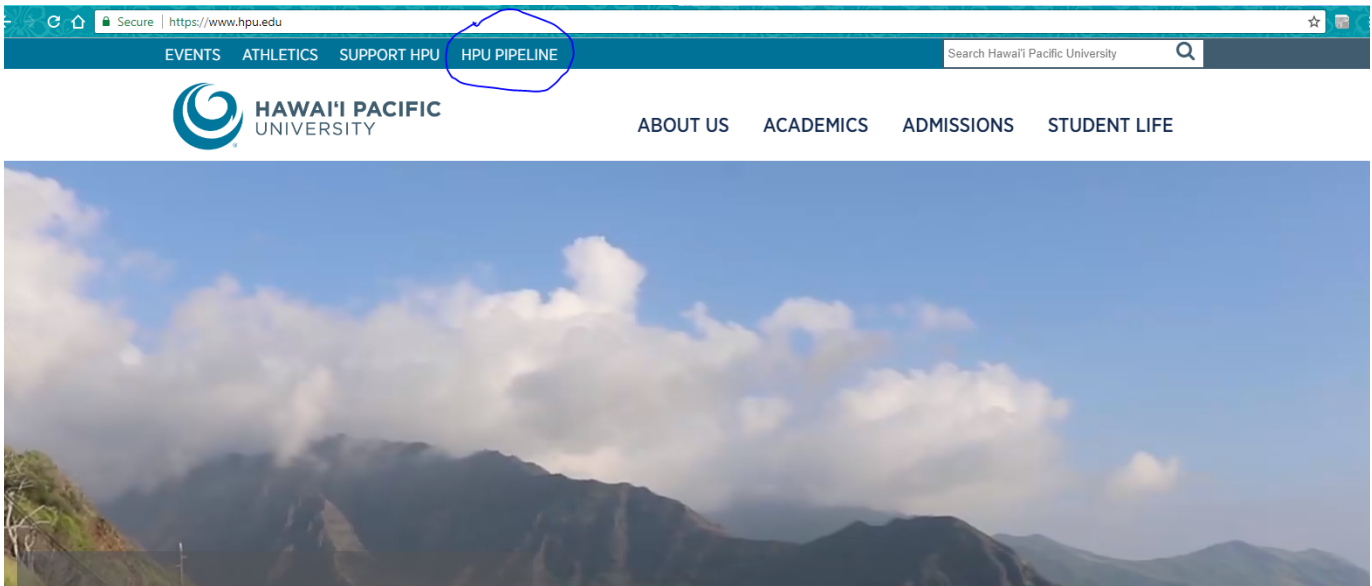


How to Search and Register for Courses

1. Log into your HPU Pipeline Account (www.hpu.edu)



After clicking on HPU Pipeline as indicated above, the following screen will appear.

please email ebill@hpu.edu for further assistance.

HPU PIPELINE

Welcome to HPU Pipeline
Please Sign In

Username:

•Forgot your username?

Password:

•Forgot your password?

• Setting Up Password Reset Hints

• Supported Browsers

Need Help? • Contact Computing Services

Blackboard Problems? • Please click here for more information.



Welcome to HPU PIPELINE

Prospective Students

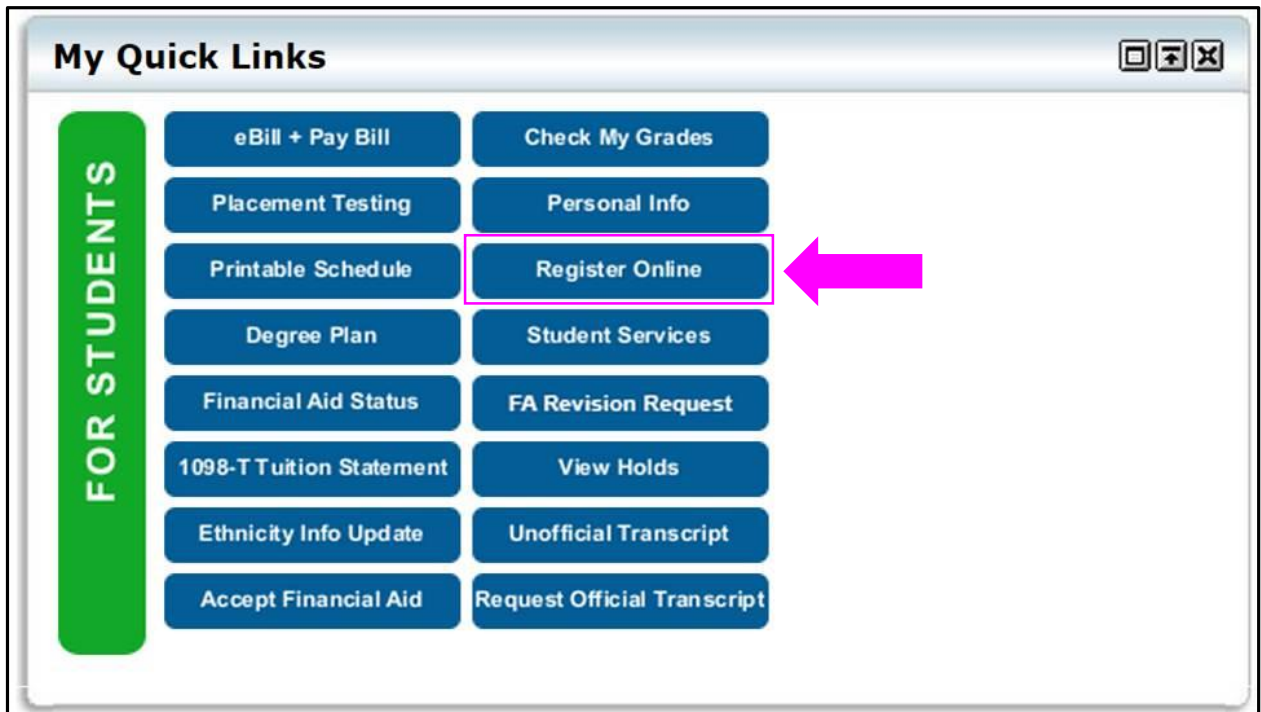
- Visit the HPU Web site
- Admissions Information
- Check Your Connection Speed to HPU

HPU Faculty and Staff

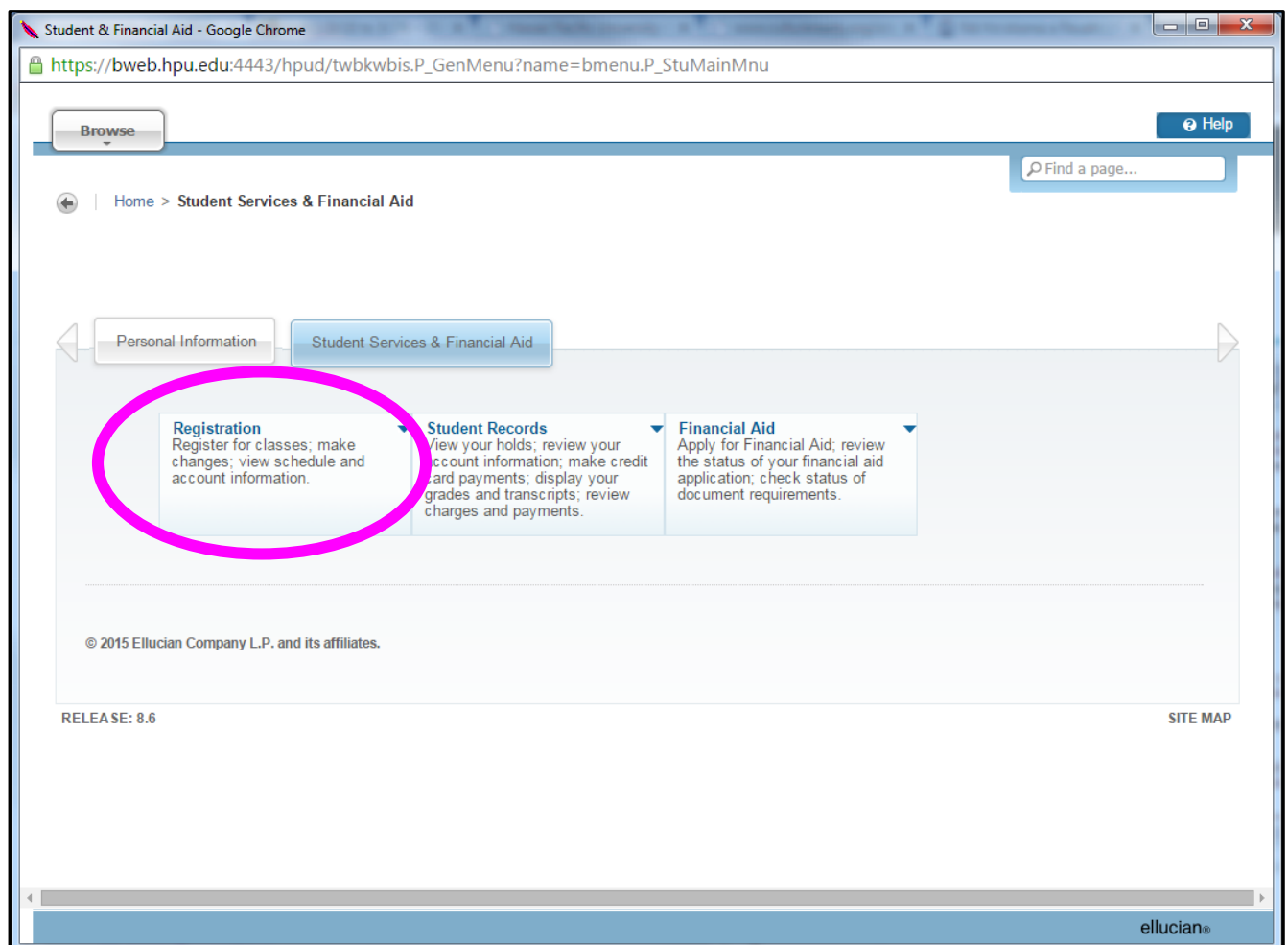
- Check Your E-mail
- Faculty & Staff Directory

HPU Pipeline weekly service window is from 1:00 to 4:00 a.m. every Thursday.
During the maintenance period, Pipeline may be unavailable.
© Copyright Hawai'i Pacific University, All Rights Reserved Questions or Comments? Contact helpdesk@hpu.edu

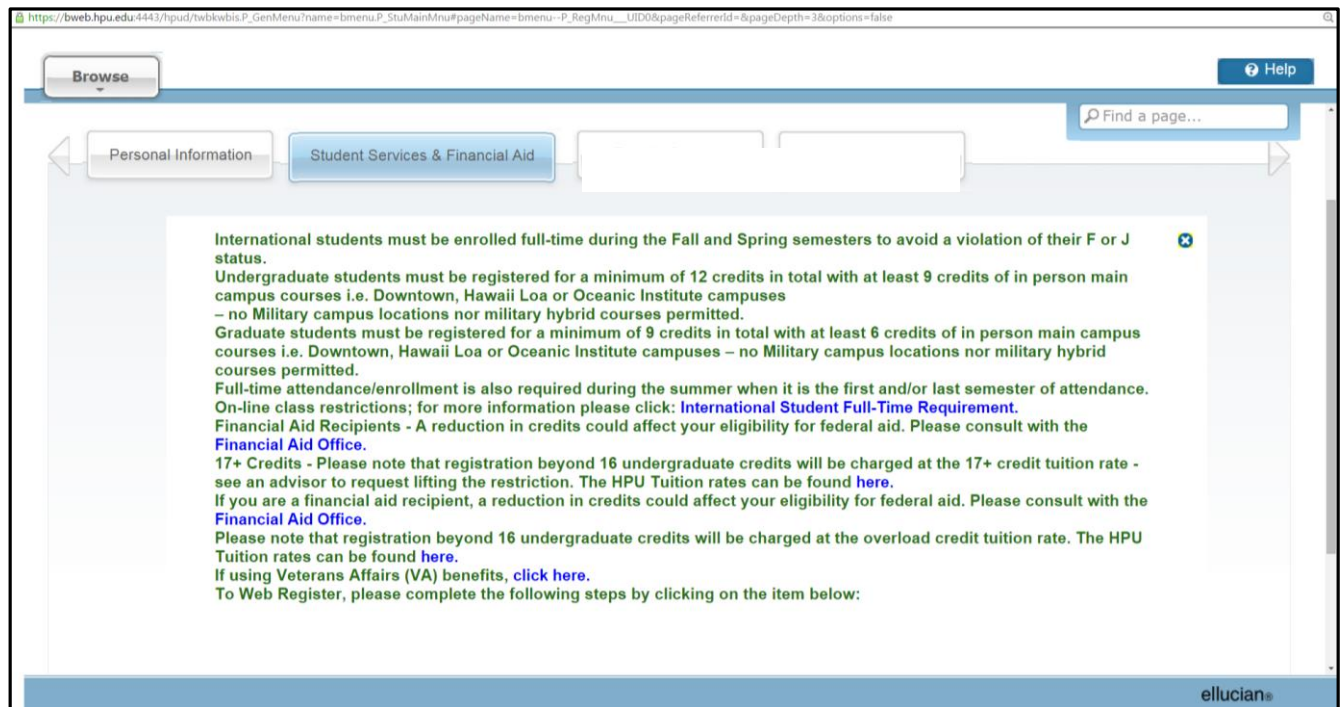
2. Refer to the “My Quick Links” section on your homepage and Click on “Register Online”



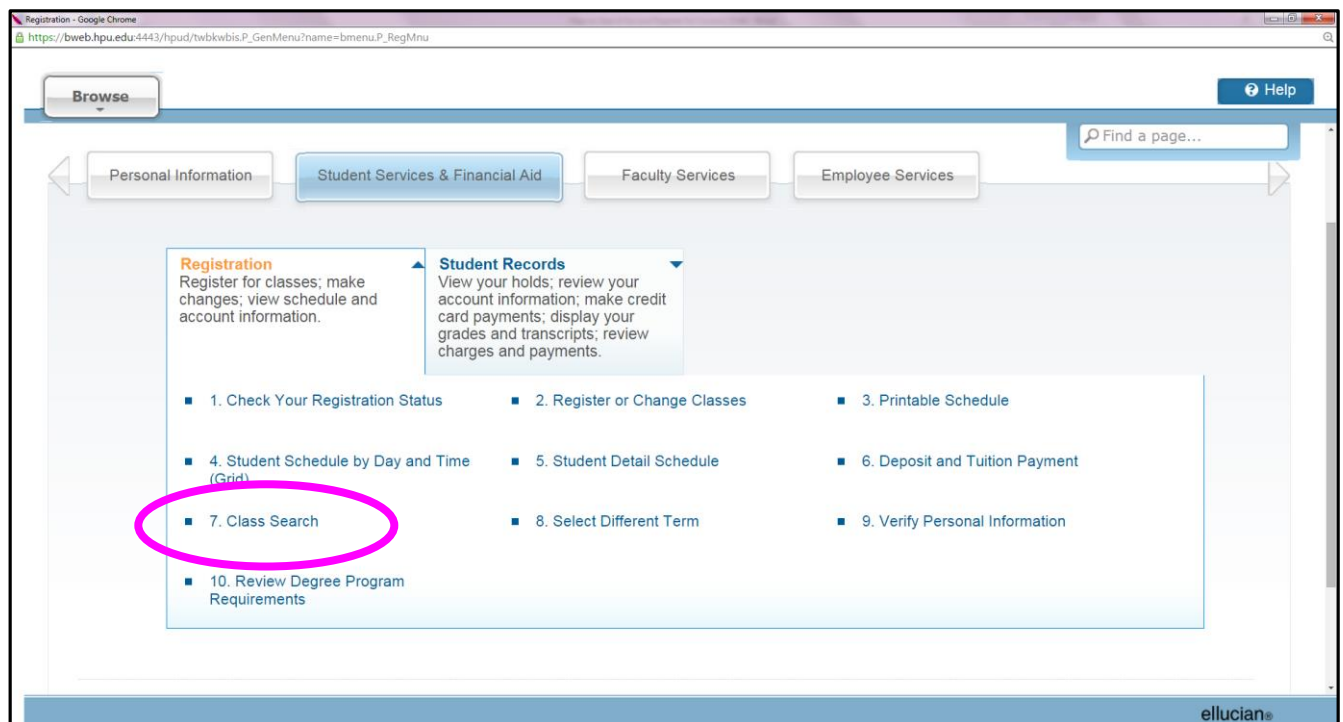
The following screen will appear. Click on “Registration” as indicated below.



3. After selecting “Registration”, the following screen will appear. The top portion will provide registration reminders to specific groups of students.



The bottom portion of the screen provides options for various tasks related to Registration. For the purpose of searching for classes, please choose Option 7 “Class Search”.



4. Next, select the term for the class search.

Select Term

Home > Student Services & Financial Aid > Registration > 7. Class Search

Use the selection options to search the class schedule. You may choose All current/future, single or multiple terms for your search, but you must select at least one Term. Click Submit when your selection is complete.

Search by Term:

Fall 2015

Submit Reset

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After selecting the term, the following screen will appear. Once you select the subject, you can choose to search all courses being offered in that subject area through the “Course Search” selection or the “Advanced Search”, which provides additional search fields such as course number, times, and locations of the course.

Look-Up Classes to Add

HOME > Look-Up Classes to Add.

Use the selection options below to search the class schedule for the term displayed above. You may choose any combination of fields to narrow your search, but you must select at least one Subject. When your selection is complete, click Get Classes to perform the search.

Subject:

- Accounting
- Aerospace Studies
- American Studies
- Anthropology
- Applied Linguistics
- Art
- Art History
- Arts
- Biology
- Business

Course Search Advanced Search

Student Schedule by Day & Time ■ Student Detail Schedule ■ View Holds ■ Registration Main Menu

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The following screen will appear when “Course Search” is selected. For example, the following courses appear when the subject “Arts” is selected above. All ARTS courses being offered for the semester are listed.

The screenshot shows a web browser window with the URL https://bweb.hpu.edu:4443/hpud/bwskfcls.P_GetCrse. The page has a blue header with a 'Browse' button and a 'Help' link. Below the header, there is a search bar with the text 'Find a page...' and a timestamp 'Apr 09, 2015 12:56 pm'. The main content area is titled 'Look-Up Classes to Add:' and features a section for 'Fall 2015' with a sub-section for 'Arts'. A list of courses is displayed, each with a course number, title, and a 'View Sections' button.

Course Number	Course Title	Action
1000	Introduction to Visual Arts	View Sections
1003	Sustainable Art & Design	View Sections
2010	Beginning Drawing	View Sections
2150	Introduction to Design	View Sections
3051	Photography	View Sections

At the bottom of the page, there is a navigation bar with links: 'Student Schedule by Day & Time', 'Student Detail Schedule', 'Tuition and Fees', and 'Registration Main Menu'. The footer of the page displays the 'ellucian' logo.

The following screen will appear when “Advanced Search” is selected. This search allows additional options to be included when searching for classes.

The screenshot shows a web browser window with the URL https://bweb.hpu.edu:4443/hpud/bwskfcls.P_GetCrse. The page has a blue header with a 'Browse' button and a 'Help' link. Below the header, there is a search bar with the text 'Find a page...'. The main content area is titled 'Advanced Search' and contains various search filters. The 'Subject' dropdown is set to 'Arts'. Other filters include 'Course Number', 'Title', 'Schedule Type', 'Credit Range', 'Campus', 'Course Levels', 'Part of Term', 'Instructor', 'Start Time', 'End Time', and 'Days'. At the bottom, there are 'Section Search' and 'Reset' buttons. The footer of the page displays the 'ellucian' logo.

Subject: Accounting, Aerospace Studies, American Studies, Anthropology, Applied Linguistics, Art, Art History, Arts, Biology, Business

Course Number: [Text Box]

Title: [Text Box]

Schedule Type: All, Honors, Lab

Credit Range: [Text Box] hours to [Text Box] hours

Campus: All, Camp Smith, Camp Smith (pre 2014-15)

Course Levels: All, English Foundations, Graduate

Part of Term: All, Full Term

Instructor: All, Agrusa, Jerome Francis, Alarcon, Michelle

Start Time: Hour [00], Minute [00], am/pm [am]

End Time: Hour [00], Minute [00], am/pm [am]

Days: Mon, Tue, Wed, Thur, Fri, Sat, Sun

Section Search **Reset**

5. Once you've selected the specific course, the following screen appears showing all sections of the course being offered for the term. Here, you will select the course section you want to register for by clicking the box under the "Select" column and then clicking "Register" or "Add to Worksheet". (If this column displays CL or SR, that particular section of the course is either closed or not available for you to register into.)

Look-Up Classes to Add: - Google Chrome

https://bweb.hpu.edu:4443/hpud/bwckgens.P_RegsGetCrse

Browse

Personal Information Student Services & Financial Aid

Find a page...

Look-Up Classes to Add:

Home > Look-Up Classes to Add:

Sections Found

Arts

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	3050	ARTS	1003	A	DHC	3.000	Sustainable Art & Design	MWF	11:50 am-12:45 pm	22	7	15	0	0	0	Staff Humanities & Social Sciences (P)	08/31-12/13	MP 315	
<input checked="" type="checkbox"/>	3051	ARTS	1003	B	DHC	3.000	Sustainable Art & Design	MWF	12:55 pm-01:50 pm	22	3	19	0	0	0	Staff Humanities & Social Sciences (P)	08/31-12/13	MP 315	

Register Add to WorkSheet New Search

Student Schedule by Day & Time Student Detail Schedule Tuition and Fees Registration Main Menu

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Once you've registered for the course you will be brought to the following screen. The classes that you just chose and registered for will appear on your current schedule.

Add/Drop Classes: - Google Chrome

https://bweb.hpu.edu:4443/hpud/bwskfreg.P_AltPin

Browse

If using Veterans Affairs (VA) benefits, [click here.](#)

Find a page...

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Apr 09, 2015	None	3069	CJ	3320	OA	Undergraduate	3.000	Undergraduate Standard Letter	Corrections: Processes & Prog.
Web Registered on Apr 09, 2015	None	3164	CJ	3070	OB	Undergraduate	3.000	Undergraduate Standard Letter	Justice Management
Web Registered on Apr 09, 2015	None	2564	PSY	3235	OB	Undergraduate	3.000	Undergraduate Standard Letter	Cross-Cultural Psychology

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 16.000
Date: Apr 09, 2015 01:22 pm

Add Classes Worksheet

CRNs

Submit Changes Class Search Reset

Student Schedule by Day & Time View Holds Registration Main Menu Tuition and Fees Degree Program Requirements

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6. If you want to drop courses you may use the drop down, under “Action,” as shown below.

Add/Drop Classes: - Google Chrome

https://bweb.hpu.edu:4443/hpud/bwskfreg.P_AltPin

[Browse](#) [Help](#)

If using Veterans Affairs (VA) benefits, [click here](#).

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Apr 09, 2015	None	3069	CJ	3320	OA	Undergraduate	3.000	Undergraduate Standard Letter	Corrections: Processes & Prog.
Web Registered on Apr 09, 2015	None	3164	CJ	3070	OB	Undergraduate	3.000	Undergraduate Standard Letter	Justice Management
Web Registered on Apr 09, 2015	None None Web Drop - Before Term	2564	PSY	3235	OB	Undergraduate	3.000	Undergraduate Standard Letter	Cross-Cultural Psychology

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 16.000
Date: Apr 09, 2015 01:22 pm

Add Classes Worksheet

CRNs

[Submit Changes](#) [Class Search](#) [Reset](#)

[Student Schedule by Day & Time](#) [View Holds](#) [Registration Main Menu](#) [Tuition and Fees](#) [Degree Program Requirements](#)

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7. If you know the CRN (Course Registration Numbers) for the courses you wish to register for you may also add these to your class worksheet as shown below.

Add/Drop Classes: - Google Chrome

https://bweb.hpu.edu:4443/hpud/bwskfreg.P_AltPin

[Browse](#) [Help](#)

If using Veterans Affairs (VA) benefits, [click here](#).

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Apr 09, 2015	None	3069	CJ	3320	OA	Undergraduate	3.000	Undergraduate Standard Letter	Corrections: Processes & Prog.
Web Registered on Apr 09, 2015	None	3164	CJ	3070	OB	Undergraduate	3.000	Undergraduate Standard Letter	Justice Management
Web Registered on Apr 09, 2015	None	2564	PSY	3235	OB	Undergraduate	3.000	Undergraduate Standard Letter	Cross-Cultural Psychology

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 16.000
Date: Apr 09, 2015 01:22 pm

Add Classes Worksheet

CRNs

[Submit Changes](#) [Class Search](#) [Reset](#)

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