

**REQUEST FOR VERIFICATION  
OF ENROLLMENT FORM**



**REGISTRAR'S OFFICE**  
1164 Bishop St. Suite 216  
Honolulu, HI 96813  
Phone: (808) 544-0239  
Fax: (808) 544-1168  
Email: registrar@hpu.edu

**STUDENT INFORMATION** *Please print legibly:*

Name: \_\_\_\_\_ @ \_\_\_\_\_  
Last First MI Student ID No. or last 4 digits of SSN

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_@my.hpu.edu Date of Birth: \_\_\_\_\_

**Verify Enrollment: (Limit 2 copies)**

- Current Term: \_\_\_\_\_  
(Term and Year)
- Upcoming Term: \_\_\_\_\_ **(Must be registered)**  
(Term and Year)
- Past Attendance: \_\_\_\_\_ to \_\_\_\_\_  
(Term and Year) (Term and Year)

**IMPORTANT INFORMATION:**  
Hawai'i Pacific University (HPU) is pleased to announce that effective March 28, 2014, HPU has authorized the National Student Clearinghouse (NSC) to provide enrollment and degree verifications on its behalf. The NSC is the nationally recognized source for student verifications; these verifications are accepted as official by companies and organizations worldwide. Please click [here](#) for more information.

**Information to Provide: (Check all that apply)**

**Processing Time: (Approximately 3 to 5 business days)**

- Enrollment Status: Full-Time, ¾ -Time, Half-Time, Less than Half-Time
- Enrollment Status and Tuition
- Anticipated Date of Graduation (We must verify with your advisor)
- Confirmation of Awarded Degree(s) Specify degree(s) here: \_\_\_\_\_
- See attached form
- Other: \_\_\_\_\_

**Sending Instructions: (Choose only one delivery method)**

- PICK UP** at the Registrar's Office (Downtown)
- EMAIL TO:** \_\_\_\_\_ **Attention to:** \_\_\_\_\_
- FAX TO:** (\_\_\_\_) \_\_\_\_\_ **Attention to:** \_\_\_\_\_
- MAIL** Verification of Enrollment to:  
**NAME:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**CITY, STATE, ZIP CODE:** \_\_\_\_\_

\_\_\_\_\_  
**Student Signature (Digital signatures not accepted)**

\_\_\_\_\_  
**Date**