

HPU Libraries Alumni Access Policy

With an HPU Alumni Card and picture ID, HPU Alumni may access the HPU Libraries' locations at Waterfront Plaza, the Learning Commons, and Atherton Library. To borrow circulating books from HPU Libraries, you will need to register for membership, using the form below. Please email circulation@hpu.edu if you have any questions.

HPU Libraries Alumni Access Membership Details:

- An HPU Alumni Card can be obtained by emailing alumni@hpu.edu. The alumni should email their full name, HPU ID#, and current mailing address in order to have a new card mailed to them.
- Alumni may borrow up to 10 books from the HPU libraries' circulating collections at a time, showing an HPU Alumni card and picture ID each time they borrow from the library.
- Loan periods vary, and overdue materials are subject to fines. Please see the [Circulating Materials Policy](#) for details.
- Alumni need to renew membership with the HPU Libraries every year to maintain borrowing privileges. This enables us to keep our records current. Membership is free of charge. Please submit the Membership Form below to renew your membership.
- All library patrons are expected to follow the [University Libraries Conduct Policy](#).

HPU Libraries Alumni Access Membership Form

Please submit form to Library, Access Services, 500 Ala Moana Blvd. STE 6302, Honolulu, HI 96813. Alternatively, you may email the information below to circulation@hpu.edu or present in person.

Name (Last, First): _____

(Required) Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Circle one: First membership / Renewal of membership

(Required) E-mail address:

(Required) HPU ID#:

I have read the HPU Libraries Alumni Access Policy and agree to follow the procedures contained within.

Signature: _____ Date: _____

To be filled out by HPU Libraries staff

Picture identification verified by – staff name (printed)

Date

S. Nakamura

6/28/19