

HPU Institutional Biological Safety Committee
4:00 pm April 17, 2026
Zoom

Committee Member present: Yongli Chen (HPU, Chair, BSO), Carmella Vizza (HPU); Hongwei Li (WCC, Local non-affiliated), Brandon Yoza (HPU safety consultant) Osamu Ono (McKinley High School, Local non-affiliated), Christopher T. Capaldo (HPU)

Minutes:

1. We started the meeting with introductions and welcomes as we have two new members (Brandon and Hongwei) due to two retirements.
2. The minutes for the December 9, 2024 meeting was approved as it was.
3. Updates on the recent IBC renewals: submitted on 3/31/25, approved on 5/7/25; and again on 9/23/25, approved on 12/23/25 (the delay was due to the government shutdown). This week, another annual update was submitted on 4/16/25 with the following membership changes: replaced the retired local non-affiliated member with Dr. Li, and updated the roles of Yongli and Brandon.
4. Updates on the two IBC applications since our last meeting: Dr. David Horgen' lab's registration of the cell lines they acquired and are using in the lab; Dr. Christopher Capaldo's recent application, which was discussed in some details and requested the specification of the BSL-2 cabinet facility in 108 at the HPU DSL building. Then the committee approve the application.
5. Yongli reported that the new requirement by NIH for the posting of meeting minutes and reporting the URL link on the NIH website. After posting the minutes, Yongli will send the URL link to members to edit/approval before submission to the NIH website.
6. It was suggested that we should include the research's classifications (exempt, non-exempt, etc) in the IBC applications.
7. A question was raised: whether we should include SOPs with risk analysis in the IBC application. We discussed that since we include the risk analysis in the SOPs which are required for each investigator's Safety Binder, that is inspected annually by Brandon. We agreed that we will ask to include the waste managements and safety trainings related to BSL-2 uses in the IBC application.

Meeting adjourned at 4:47 pm.