

BUSINESS OFFICE *How To: Enroll in eRefund*

Enrolling is as simple as 1-2-3!

Hawai'i Pacific University is pleased to announce eRefunds! In the past, students had to wait for their refund check to be cut and mailed to the mailing address on file. The new eRefund process will ensure students receive their refunds in a much timelier fashion. Students enrolled in the eRefund program will receive their refunds directly to their bank account within 3-5 business days.

Only students are allowed to enroll in eRefund. The student must be logged into the student portal, MyHPU. From there, click on the eRefund link which is located on the Home Page directly above QuickLaunch.

From the home screen, scroll down the page until you reach the direct deposit section. Click SIGN UP.



Read the direct deposit agreement. Once you are ready, select the box that says "I agree" and click the Continue button.

Profile Direct deposit refunds 🛱
Agreement ● ● ●
 If Intake an action such as closing my bank account without adequately notifying the Hawaii Pacific University Business Office in advance, and a refund is rejected by my bank, I understand that the Hawaii Pacific University assumes no responsibility for processing a replacement refund until the rejected funds are returned to the school. An eRefund email address when a refund has been processed and is in transit to my bank account. By enrolling in the Hawaii Pacific University eRefund program, I acknowledge that I have read, understand and accept these terms and conditions.
Cancel Continue

STEP 2 You will be prompted to enter your bank account information. Click the Continue button to move on to the final step.

Profile Direct deposit refunds
Agreement Agreement
* Account holder name
John Doe
Account type Checking
Savings
* Routing transit number i
121000358
* Bank account number (i)
•••••
* Confirm bank account number
•••••
Bank account nickname 🕕
Bank of America
Maximum 17 characters
Cancel Continue



STEP 3 Review the bank information you entered and click the Complete button. You will receive an enrollment email with more details.

Profile Direct deposit refunds
Last step! Let's make sure we have your correct information.
Bank account details Change
Account holder name John Doe
Account type Checking
Routing transit number 121000358
Bank account number ······3456
Bank BANK OF AMERICA, N.A., HENRICO, VA
Cancel Complete