

05.26.2021

**2020 – 2022 Western Senior College and University Commission (WSCUC)  
Reaffirmation of Accreditation  
Timeline & Committees**

<b>Date</b>	<b>Activity</b>	<b>Deliverables</b>
<b>Summer 2020</b>	HPU establishes timelines, forms committees, and begins work on the Institutional Report	HPU – completes drafts of essays <b>Feb. 1, 2021</b>
<b>Spring 2021</b>	<b>Institutional report due</b>	HPU –Institutional Report due to WASC <b>June 22,2021</b>
<b>Fall 2021</b>	<b>Off Site Review</b>	Off Site Review <b>August 31, 2021</b>
<b>Fall 2021</b>	<b>Additional Documents</b>	Additional Documents requested by the team after the Offsite Review <b>December 15, 2021</b>
<b>Spring 2022</b>	<b>Accreditation Visit</b>	Accreditation Visit <b>February 9 – 11, 2022</b>
<b>Spring 2022</b>	<b>Panel Discussion with the WSCUC Commission</b>	WSCUC Commission Panel Discussion <b>June 22 or June 23, 2022</b>
<b>August 2022</b> <i>(or sooner depending on report response timeline)</i>	WSCUC Commission Response to the team’s report of findings and recommendation	<b>Letter from Commission</b>

**WSCUC Reaffirmation of Accreditation Timeline**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
<b>2020</b>							<div style="border: 1px solid black; border-radius: 10px; background-color: #d4edda; padding: 5px; margin-bottom: 5px;">                     HPU attends WSCUC Workshops and Forms Executive and University Committees for WSCUC                 </div> <div style="border: 1px solid black; border-radius: 10px; background-color: #d1ecf1; padding: 5px;">                     Develop SharePoint site (documents to be hyperlinked to institutional report)                 </div>							
									University Committee Activities					
								Identify and Complete Delinquent Annual Assessment and Program Review Self Study Reports						
								Prepare Institutional Report						

**WSCUC Reaffirmation of Accreditation Timeline**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>2021</b>		<i>Feb 1<sup>st</sup> Essays &amp; Supporting Documents due to ALO</i>				<i>Institutional Report Due to WSCUC</i>		<i>Off Site Review</i>				<i>Additional Documents Requested by the Team Due</i>
	<i>University Committee Activities</i>		<i>Executive Committee Review</i>		<i>Complete Report</i>	<i>Edit/Format Final Report</i>	<i>Make Logistical Preparations for WSCUC Off Site Review</i>		<i>Collect additional documents requested during the Offsite Review</i>			
		<i>Provost's 3/29 and 3/30 Update about WSCUC Reaffirmation of Accreditation at President's Talk Story</i>				<i>Ohana this Week Update</i>	<i>Office of the Provost Update before the WSCUC Off Site Review</i>		<i>Office of the Provost Update after the WSCUC Off Site Review</i>			

**WSCUC Reaffirmation of Accreditation Timeline**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>2022</b>	<p><i>Make Logistical Preparations for WSCUC Accreditation Visit</i></p>	<p><b>HPU Accreditation Visit</b></p>	<p><b>HPU Response to visit report</b></p>	<p><b>WSCUC preliminary team report to HPU</b></p>	<p><b>WSCUC Academic Resource Conference</b></p>	<p><b>Panel Discussion with the WSCUC Commission</b></p>		<p><b>Letter from WSCUC Commission</b></p>				
	<p><i>Office of the Provost Update before WSCUC On Site Visit</i></p>			<p><i>Office of the Provost Update after the WSCUC Onsite Visit</i></p>				<p><i>Office of the Provost Update on Results of WSCUC Reaffirmation of Accreditation</i></p>				

HPU Executive Council	Executive Committee for the WSCUC Accreditation Visit	University Committee for WASC Reaffirmation of Accreditation	Deliverables	Due Dates
<ol style="list-style-type: none"> <li>1. <b>John Gotanda</b> President</li> <li>2. <b>Jennifer Walsh</b> Provost and Senior Vice President for Academic Affairs</li> <li>3. <b>Jan Boivin</b> Senior Vice President and General Counsel</li> <li>4. <b>David Kostecki</b> Senior Vice President and Chief Financial Officer</li> <li>5. <b>Brooke Carroll</b> Vice President of Advancement</li> <li>6. <b>Greg Grauman</b> Vice President for Enrollment Management</li> <li>7. <b>Stephen Ward</b> Vice President of Communications and Marketing</li> <li>8. <b>James Brese</b> Associate Vice President and Controller</li> <li>9. <b>Cody Down</b> Associate Vice President and Chief Information Officer</li> <li>10. <b>Kevin Matsukado</b> Associate Vice President of Facilities, Safety, and Security</li> <li>11. <b>Sara Sato</b> Assistant Vice President of Enrollment</li> <li>12. <b>Marites McKee</b> Assistant Vice President and Dean of Students</li> <li>13. <b>Mani Sehgal</b> Dean, College of Professional Studies; Acting Dean, College of Business</li> <li>14. <b>Allison Gough</b> Dean, College of Liberal Arts</li> <li>15. <b>Brenda Jensen</b> Dean, College of Natural and Computational Sciences</li> <li>16. <b>Halaevalu Vakalahi</b> Dean, College of Health and Society</li> <li>17. <b>Lauren Conching</b> Interim Athletics Director</li> <li>18. <b>Shaun Moss</b> Executive Director, HPU Oceanic Institute)</li> <li>19. <b>Lynette Hi'ilani Cruz</b> Kupuna in Residence</li> <li>20. <b>Richard Hunter</b> Chair, Board of Trustees</li> </ol>	<p><u><b>Co-Chairs</b></u></p> <ol style="list-style-type: none"> <li>1. <b>Jennifer Walsh</b> Provost and Senior Vice President for Academic Affairs</li> <li>2. <b>Valentina Abordonado</b> Accreditation Liaison Officer and Assistant Provost</li> </ol> <p><i><b>Additional Committee Members:</b></i></p> <ol style="list-style-type: none"> <li>3. <b>Jan Boivin</b> Senior Vice President and General Counsel</li> <li>4. <b>David Kostecki</b> Senior Vice President and Chief Financial Officer</li> <li>5. <b>Greg Grauman</b> Vice President of Enrollment Management</li> <li>6. <b>Bryan Gibson</b> Chair of the Faculty Senate and Assistant Professor of Diplomatic/International History</li> <li>7. <b>Joan Ishaque</b> Executive Assistant to the Provost</li> </ol>	<ol style="list-style-type: none"> <li>1. <b>Essay 1:</b> Introduction to the Institutional Report: Institutional Context; Response to Previous Commission Actions  <i><b>Report Section Lead: Halaevalu Vakalahi</b></i> <i><b>Additional Committee Members:</b></i> Lynette Cruz, Valentina Abordonado, Kris White, Greg Grauman, Jennifer Walsh</li> <li>2. <b>Essay 2:</b> Compliance with Standards: Review under the WSCUC Standards and Compliance with Federal Requirements; Inventory of Educational Effectiveness Indicators  <i><b>Report Section Lead: Valentina Abordonado</b></i> <i><b>Additional Committee Members:</b></i> Erika Strawn, Carolyn Jones, Suzanne Large, James Breese, Marites McKee, Jennifer Walsh</li> <li>3. <b>Essay 3:</b> Degree Programs: Meaning, Quality, and Integrity of Degrees  <i><b>Report Section Lead: Brenda Jensen</b></i> <i><b>Additional Committee Members:</b></i> Mary Smith, Curt Powley, David Field, Jennifer Walsh</li> <li>4. <b>Essay 4:</b> Educational Quality: Student Learning, Core Competencies, and Standards of Performance at Graduation  <i><b>Report Section Lead: Allison Gough</b></i> <i><b>Additional Committee Members:</b></i> Carolyn Jones, Jennifer Walsh</li> </ol>	<p><b>Essay 1 &amp; supporting documents</b></p> <p><b>Essay 2 &amp; supporting documents</b></p> <p><b>Essay 3 &amp; supporting documents</b></p> <p><b>Essay 4 &amp; supporting documents</b></p>	<p><b>February 1, 2021</b></p> <p><b>February 1, 2021</b></p> <p><b>February 1, 2021</b></p> <p><b>February 1, 2021</b></p>

		<p>5. <i>Essay 5:</i> Student Success: Student Learning, Retention, and Graduation</p> <p><b>Report Section Lead: Greg Grauman</b>  <b>Additional Committee Members:</b> Marites McKee, Kris White  David Barrowclough, Melissa Matsubara, Jennifer Walsh</p>	<p><b>Essay 5 &amp; supporting documents</b></p>	<p><b>February 1, 2021</b></p>
		<p>6. <i>Essay 6:</i> Quality Assurance and Improvement: Program Review; Assessment; Use of Data and Evidence</p> <p><b>Report Section Lead: Carolyn Jones</b>  <b>Additional Committee Members:</b> Sheryl Sunia, Jayne Smitten, Allison Gough, Yvonne Vance, Regina Ostergaard-Klem, Laurie Leach, Harm-Jan Steenhuis, Nicole van Zutphen, Doug Askman, Tolga Ulusemre, Han Nee Chong</p>	<p><b>Essay 6 &amp; supporting documents</b></p>	<p><b>February 1, 2021</b></p>
		<p>7. <i>Essay 7:</i> Sustainability: Financial Viability; Preparing for the Changing Higher Education Environment</p> <p><b>Report Section Lead: David Kostecki</b>  <b>Additional Committee Members:</b> James Brese, Suzanne Large, Jennifer Walsh</p>	<p><b>Essay 7 &amp; supporting documents</b></p>	<p><b>February 1, 2021</b></p>
		<p>8. <i>Essay 8:</i> Institution-specific Theme: (optional)</p>	<p><b>Essay 8 &amp; supporting documents</b></p>	<p><b>February 1, 2021</b></p>
		<p>9. <i>Essay 9:</i> Conclusion: Reflection and Plans for Improvement</p> <p><b>Report Section Lead: Mani Sehgal</b>  <b>Additional Committee Members:</b> Jennifer Walsh</p>	<p><b>Essay 9 &amp; supporting documents</b></p>	<p><b>February 1, 2021</b></p>
		<p>10. <i>Exhibits:</i></p> <p><b>Report Section Lead: Valentina Abordonado</b>  <b>Additional Committee Members:</b> Jennifer Walsh</p>	<p><b>Exhibits</b></p>	<p><b>February 1, 2021</b></p>

**Roles, Expectations, & Time Commitments of Committee Members**

<i>HPU Executive Council</i>	<i>Executive Committee for the WSCUC Reaffirmation of Accreditation Visit</i>	<i>University Committee for the WSCUC Reaffirmation of Accreditation Visit</i>
Be available for WASC off-site and on-site meetings.	<p>Study the <a href="#">2013 WASC Handbook of Accreditation</a>.</p> <p>Post the timeline and committee membership for the development of the institutional report on the HPU website to update the HPU community on the process, timeline, and both current and planned activities.</p> <p>Receive updates from assigned committee leads, respond to questions, address any potential concerns, and ensure that tasks and deliverables are accomplished on time.</p> <p>Review HPU’s accreditation history, previous reports, and letters from the WASC Commission, as needed</p> <p>Review HPU Institutional Reports, HPU Strategic Plan, WSCUC-related Initiatives, HPU institutional student data on retention, progression, and graduation, and HPU financials, as needed.</p> <p>Analyze current HPU challenges and opportunities relative to WASC Standards and Criteria for Review, gather institutional evidence, identify potential concerns, and document data-driven decision making.</p> <p>Review and edit the draft document and ensure the timely submission of the HPU Institutional Report and additional documents to WSCUC.</p>	<p>Study the <a href="#">2013 WASC Handbook of Accreditation</a>.</p> <p>Actively participate in scheduled training.</p> <p>Actively participate in university committee activities, which will be tasked with research and report section deliverables</p> <p>Correspond regularly and/or meet virtually with other committee members.</p> <p>Coordinate with broader the university to gather and share information.</p> <p>Review HPU’s accreditation history, previous reports, and letters from the WASC Commission, as needed</p> <p>Review HPU Institutional Reports, HPU Strategic Plan, WSCUC-related Initiatives, HPU institutional student data on retention, progression, and graduation, and HPU financials, as needed.</p> <p>Analyze current HPU challenges and opportunities relative to WASC Standards and Criteria for Review, gather institutional evidence, identify potential concerns, and document data-driven decision making.</p> <p>Co-author and collaborate on all reports for the WSCUC Reaffirmation of Accreditation Visit.</p>
Review the final draft of the HPU institutional report submitted to WSCUC as well as other HPU Institutional Reports, the HPU Strategic Plan, WSCUC-related Initiatives, and HPU institutional student data on retention, progression, and graduation, and HPU financials.	Review the final draft of the HPU institutional report submitted to WSCUC as well as other HPU Institutional Reports, the HPU Strategic Plan, WSCUC-related Initiatives, and HPU institutional student data on retention, progression, and graduation, and HPU financials.	Review the final draft of the HPU institutional report submitted to WSCUC as well as other HPU Institutional Reports, the HPU Strategic Plan, WSCUC-related Initiatives, and HPU institutional student data on retention, progression, and graduation, and HPU financials.
Support a system of transparency and collaboration for the entire Reaffirmation of Accreditation process.	Support a system of transparency and collaboration for the entire Reaffirmation of Accreditation process.	Support a system of transparency and collaboration for the entire Reaffirmation of Accreditation process.