
Welcome to Hawai'i Pacific University!

Congratulations and welcome to HPU! We are thrilled that you have selected HPU for your undergraduate experience. You are about to embark on an exciting and rewarding journey that will challenge you to learn and grow academically, personally, and professionally. At the same time, you will have opportunities both inside and outside the classroom to involve yourself in the community and build lasting friendships with classmates from around the world.

To ensure that your transition to HPU is a smooth one, we have created this guide especially for you. The New Student's Guide provides all the necessary information to help you prepare for your first semester and resources available to make your HPU experience a successful one. Follow the 4 simple steps to start your journey with HPU.

If you have questions, there are academic advisors available to assist you along the way. We look forward to seeing you here soon!

College of Business
(for Business Majors)
900 Fort Street, Suite 600
Honolulu, Hawaii 96813
Phone: 808-544-1198
Fax: 808-544-9355
Email: advising@hpu.edu

Hawai'i Loa Campus
(for Nursing, Public Health,
Social Work, & Science
Majors)
45-045 Kamehameha HWY
Kaneohe, HI 96744
Phone: 808-544-1198
Fax: 808-544-9355
Email: advising@hpu.edu

Downtown Academic Advising Center
(for All Other Majors)
1164 Bishop Street, Suite 123
Honolulu, Hawaii 96813
Phone: 808-544-1198
Fax: 808-544-9355
Email: advising@hpu.edu

Appointments can also be scheduled at: hpu-advising.genbook.com

Pre-Registration: Important Reminders

All Students:

- ✓ **Turn in "Intent to Enroll" form.** If you have misplaced your form or have additional questions regarding the form, please contact the Admissions Office at 808-544-0238.
- ✓ **Activate your HPU Pipeline account.** Your HPU Pipeline login information was sent in your acceptance packet. Log in at campus.hpu.edu. If you are unable to log in, please contact the IT Helpdesk at helpdesk@hpu.edu or 808-566-2411 for assistance.
- ✓ **Immunizations and Health Insurance.** Please refer [here](#) for detailed requirements.
- ✓ **Submit final transcripts.** All students must submit their final high school or previous college transcripts to the Admissions Office. New students entering HPU from high school must show proof of high school graduation, or equivalent, or their financial disbursements may be held or cancelled.

New Student Academic Advising Guide

- ✓ **Pay Enrollment Deposit of \$200.00**, which will enable you to register/be registered for courses. Deposit payments can be made anytime online through Campus Pipeline. (Look for *My Quick Links* located on the *My HPU* tab. Click on *eBill + Pay Bill*. The deposit can be made by selecting *Deposits* at the top.) Students may also make payments in person at the HPU Business Office (UB 1200) with cash or check only.

First-Time Freshmen Students:

- ✓ **An Academic Advisor will block register you for your first semester classes.** This ensures you are registered for classes by your major and makes every effort to consider your academic history (i.e. SAT/ACT scores, placement exams, AP exam credit, etc.). For each semester hereafter, you will be given the tools to register on your own.
- ✓ **You will be notified by email once you've been registered for your classes.** Your schedule can be viewed through your HPU Pipeline account under My Quick Links.
- ✓ **As official Advanced Placement (AP) scores, official college transcripts, and math and/or writing placement test scores are received,** we encourage you to contact your Academic Advisor, so that your schedule can be adjusted accordingly.
- ✓ **Two weeks prior to the semester, you will have access to make changes to your schedule through Pipeline.** If you have questions, please contact your Academic Advisor. Please refer to [How to Search and Register for Classes](#), which will walk you through the process of making changes to your course schedule.

Transfer Students:

- ✓ **You will be notified by email once your official transcript(s) have been evaluated.** Please refer to [How to Search and Register for Classes](#), which will walk you through the process of how to register for courses through your HPU Pipeline account.
- ✓ **You may register and/or make changes to your schedule until the first day of classes.** If you have questions, please contact your Academic Advisor or refer to [Academic Calendar](#) for registration deadlines as needed.

Financial Aid and Scholarship Recipients:

- ✓ Finalize financial aid and/or scholarships. Once your financial aid paperwork is complete, an Estimated Financial Aid Award Letter will be sent to your personal e-mail account. This letter will tell you how to "accept" your financial aid award. If you receive additional scholarships, be sure to let the Financial Aid Office know immediately at financialaid@hpu.edu.
- ✓ **Note:** If you are not receiving financial aid and would still like assistance with paying your educational expenses, we encourage you to check out Tuition Management Systems at www.afford.com or 1-800-722-4867.

For a full checklist of things to do as you prepare to attend HPU, please visit www.hpu.edu/FirstYearPrograms and click New Student Checklist.

STEP ONE: Do I Need a Placement Test?

Purpose of the Tests

These are not entrance exams. You have already been admitted to Hawai'i Pacific University, and test results do not affect admission. You cannot fail placement tests. Your scores are a measure of your educational development in English, mathematics, and/or other areas. They enable your academic advisor to determine which courses you need in order to progress and succeed in your studies. Because scores do affect your placement into a writing or math level which will affect how quickly you are able to complete writing and math requirements within your program, you are strongly encouraged to prepare for these exams. ****Students are strongly encouraged to take the placement exam prior to registering for your classes.**

ACT/SAT Scores

An ACT or SAT score can be used to determine what courses you take your first semester. Be certain that your official test scores have been sent directly to the Office of Admissions. Please see the [Math and Writing Placement Guide](#) for more information on writing and math placement based on your ACT or SAT scores. If you do not have recent SAT or ACT scores, you are required to take a placement test to determine which math and/or writing classes you will need to take in your first semester. Students with ACT/SAT scores placing them in a non-college level math or writing course are strongly encouraged to take a placement exam.

Transfer

If you have taken the Advance Placement (AP) exam, International Baccalaureate Exam, or received college credit from another institution, please request official test scores and/or transcripts and send to the Office of Admissions. If your evaluation has already been completed, please review your degree plan or your unofficial transcripts in your Pipeline account to view transfer credits. If you do not receive transfer credits for math or writing and have not submitted SAT/ACT scores, you are required to take a placement test to determine which math and/or writing classes you will need to take in your first semester.

Benefits of Placement Exams and How to Prepare

Preparing in advance for the placement exam will increase your chance of receiving a higher score which will allow you to enroll in a higher level course, saving you time and money. To help you prepare for the placement exams, study resources can be found [here](#). Students may take a placement test only once, so be prepared to do your best.

How to Sign up for a Placement Test

If you are on-island (O'ahu): HPU offers placement tests on our Downtown campus certain times throughout the year. To take a test in person you may register online [here](#).

If you are off-island (U.S. Mainland, International, Neighbor-Islands): We strongly recommend that you take the HPU placement tests online prior to arriving at HPU. You will need to find a suitable proctor to administer the test for you. Many high school and community college counselors are happy to provide this service for you if you request it.

To learn more about placement testing procedures, please visit www.hpu.edu/placement. Click on "Placement Testing (Off-campus)" in the right-hand menu for more information on taking placement tests from your current location.

You can learn more about Placement Tests [here](#) or contact the Center for Academic Success by email at assessment@hpu.edu or by phone at (808) 544-9334

STEP TWO: Review your Degree Requirements

Your degree at HPU is divided into 3 main categories: general education, major requirements, and electives.

1. GENERAL EDUCATION

General education consists of 12 categories. Students must choose one class in each of these categories in order to complete the general education requirements. Course offerings available for each of the 12 areas are outlined on the next page. Note that the courses you will take to fulfill your general education requirements may overlap with your program's major requirements so it is very important to review your entire degree requirements when choosing general education courses. **Please review the Four-Year Degree Plan for your major [here](#).**

General Education Program

www.hpu.edu/gened

GENERAL EDUCATION CURRICULUM

36 Credits - Effective Fall 2015

Please meet with an academic advisor prior to registration to formulate a curriculum plan according to your expected major. Requirements may change. Please visit www.hpu.edu/gened for the most up-to-date degree requirements.

FIRST YEAR COMMON CORE		
Hawai'i and the Pacific (3 credits – 1 course)		
AL 1050	Languages in the Pacific	
ARTH 1001	Tribal Art of the Pacific	
BIOL 2170	Ethno-biology: People and Plants	
ENG 1101	Representations of Pacific Life	
HAWN 1100	Beginning Hawaiian I	
HIST 1558	Living History of Hawai'i	
PHIL 1001	Philosophies of Hawai'i and the Pacific	
Quantitative Analysis and Symbolic Reasoning (3 credits – 1 course)		
CSCI 1534	Data Analysis and Visualization – the Good, the Bad, the Ugly	
MATH 1120	Mathematics in the Modern World	
MATH 1123	Statistics	
MATH 1130	Pre-calculus I	
MATH 1150	Pre-calculus I and II	
MATH 2214	Calculus I	
PHIL 2090	Principles of Logic	
PSY 1100	Probabilistic Thinking: Randomness, Chaos and Chance	
Written Communication and Information Literacy I (3 credits – 1 course)		
WRI 1100	Writing and Analyzing Arguments	
WRI 1150	Literature and Argument	
Written Communication and Information Literacy II (3 credits – 1 course)		
WRI 1200	Research, Argument and Writing	
WRI 1250	Introduction to Research in the Humanities	
CORE CURRICULUM AREAS		
The American Experience (3 credits – 1 course)		
AMST 2000	Topics in American Studies	
HIST 1401	American Stories: Themes in American History to 1877	
HIST 1402	Introduction to American History Since 1865	
HUM 1270	Introduction to Gender and Women's Studies	
PSCI 1400	American Politics	
Creative Arts (3 credits – 1 course)		
ARTH 2301	World Art History	
ARTS 1000	Introduction to Visual Arts	
ARTS 2150	Introduction to Design	
ENG 2000	The Art of Literature	
MUS 1000	Introduction to Classical Music	
MUS 2101	Music in World Culture	
THEA 2320	Acting I: Basic Acting for Stage and Screen	
WRI 2601	Introduction to Creative Writing	
Critical Thinking and Expression (3 credits – 1 course)		
COM 1000	Introduction to Communication Skills	
COM 200	Public Speaking	
ECON 2010	Principles of Microeconomics	
GEO 2000	Visualizing Human Geography	
HIST 1717	Reacting to the Past	
MATH 1116	Problem Solving	
PSY 1000	Introduction to Psychology	
Global Crossroads and Diversity (3 credits – 1 course)		
ANTH 2000	Cultural Anthropology	
BR 1020	The Cross-Cultural Experience	
GEOG 1500	World Regional Geography	
HIST 1002	Global Crossroads: 1500- Present	
INTR 1000	The International System	
MULT 2000	Introduction to Cinema	
REL 1000	Introduction to World Religions	
The Natural World (3 credits – 1 course)		
BIOL 1000	Introductory Biology	
CHEM 1000	Introductory Chemistry	
CHEM 2050	General Chemistry	
GEOG 1000	Introduction to Physical Geography	
GEO 1000	The Dynamic Earth	
MARS 1000	Introductory to Oceanography	
MARS 2110	Ocean Environments of the Pacific Islands	
PHYS 1020	Astronomy	
The Sustainable World (3 credits – 1 course)		
ARTS 1003	Sustainable Art and Design	
BIOL 1500	Conservation Biology	
ENVS 3000	Sustainability and the Environment	
HIST 3650	History of Oil in the Modern World	
MARS 2100	Marine Resource Management: Social Ecological and Cultural Dimensions	
NSCI 2000	Lessons for Building Sustainable Communities	
NSCI 3000	Building Sustainable Communities	
SWRK 2010	Social Sustainability: Social Work and Entrepreneurship	
Technology and Innovation (3 credits – 1 course)		
CSCI 1041	Digital Literacy in a Global Society	
CSCI 1061	Mobile Technologies for the 21st Century	
CSCI 1611	A Gentle Introduction to Computer Programming	
CSCI 1555	Health Information Systems	
HIST 2630	The History of Science and Technology	
MATH 1234	Introduction to Cryptology	
MIS 2000	Information for Business	
MULT 1100	Foundations of Multimedia Production	
Traditions and Movements that Shape the World (3 credits – 1 course)		
AL 1100	Language, Power, and Identity	
ECON 2015	Principles of Macroeconomics	
ENG 2500	World Literature	
HIST 1001	Traditions and Encounters: World Cultures to 1500	
CLST 1000	Great Books, East and West	
PSCI 2000	Introduction to Politics	
SOC 2600	Peace Studies	



Office of Admision | 1164 Bishop Street, Honolulu, Hawai'i 96813

Direct: +1.808.544.0238 | Fax: +1.808.544.1136 | Toll-free: 1.866.CALL.HPU | Email: admission@hpu.edu | www.hpu.edu/experienceHPU

Hawai'i Pacific University is an equal opportunity/affirmative action institution that prohibits discrimination against, and harassment of, any person on the basis of race, color, national origin, religion, sex, sexual orientation, age, ancestry, marital status, disability, arrest and court records, or veteran status. Sex discrimination includes sexual harassment and sexual assault. For more information on how to report discrimination or harassment to HPU, please go to www.hpu.edu/studentlife and click on the link to the HPU Student Handbook.

2. MAJOR REQUIREMENTS

To look at your complete major requirements, refer to the Four-Year Degree Plans for your program [here](#). You will see a complete list of courses required for this major. Full course descriptions with details about prerequisites that need to be completed prior to enrollment in the course can be found [here](#). If you have additional questions about general education or major requirements, contact your academic advisor for assistance.

3. UNRESTRICTED ELECTIVES

In addition to completing all general education and major requirements for your academic program, you must earn a total of 120 credits or more to receive a baccalaureate degree at HPU. The number of unrestricted electives needed will vary depending on the program requirements. Most HPU courses are equivalent to 3 credit hours. Language courses are equivalent to 4 credit hours and labs are typically worth 1 credit. To reach 120 credits, you may have to take additional courses of your choosing beyond the ones outlined by your major and general education requirements.

STEP THREE: Register for Classes

****Note: New First-Time Freshmen Students will be registered for courses by an Academic Advisor.***

First Year Common Core:

There are 4 areas of the general education program that students are required to complete within their first year at HPU. Please contact your academic advisor if you are unsure of which courses to take in your first semester.

Suggested courses for Transfer Students:

Make sure that Writing and Math requirements have been fulfilled. If you have taken Writing or Math courses at other institutions, be sure to have those courses transferred to HPU by providing the Admissions Office with official transcripts from your previous institution. If you have an Associate of Arts degree, then most general education requirements will be covered with the exception of courses that serve as pre-requisites for your upper-division major requirements. It is always a good idea to check with your academic advisor to ensure that you are not registering for courses for which you will be receiving transfer credit.

Important Note! Transfer students should always double-check to ensure that all transcripts have been received by HPU and that all courses have been evaluated correctly. Any inquiries for transfer credits or courses can be directed to transfer@hpu.edu.

Other helpful resources for registration:

- ✓ [How to Review your Degree Plan](#)
- ✓ [How to Search and Register for Classes](#)
- ✓ Some classes offer a Waitlist Option. Please refer [here](#) for details on this process.

STEP FOUR: Sign-up for New Student Orientation!

Now that you have registered/been registered for classes, your journey to HPU continues with our New Student Orientation program. This informative and fun-filled experience will help you transition to university life, introduce you to HPU's academic mission and goals, and connect you to students, staff, and faculty.

We invite incoming first-year and transfer students to attend New Student Orientation with their families. All new, full-time undergraduate students enrolled in the fall or spring semester are required to attend and will be charged a one-time orientation fee to their student account (fee covers supplies, meals, transportation, and events).

Registration information is available online at www.hpu.edu/orientation.
If you have questions, please email readysetgo@hpu.edu or contact the Center for Student Life & First-Year Programs at 808 544-0277.