

SACK MEAL

Requests

If you miss a meal due to class or work schedules,
you have the option to order a Sack Breakfast or Lunch.

1. See one of the Dining Commons Staff for a Sack Request Form.
Complete the form and turn it in with a copy of your class schedule
at least 48 hrs. prior to the first day you'd like to pick up.

Sacks can be picked up Monday thru Friday from 7:00am –6:30 pm

Sat & Sun 9:00am-6:30pm

(If front doors locked, ring bell @ back door loading dock)

2. If you order a sack meal and don't pick it up three times throughout the semester, we will automatically remove your order from the list, and you will not be able to have a Sack Meal until the next semester.

3. Sack Meals will not be made on days when there aren't classes & during Finals Week.

4. If you are leaving home early for Xmas or Thanksgiving, be sure to cancel your Sack Meal. Otherwise it will count against you as a "missed" day. If your unable to pick up as requested you must contact management 24 hrs prior.

5. You can order a different Sack Meal for different days of the week, so that way you can add some variety to your meal.
Simply fill out a different Sack Meal Request for each day.

NAME: _____

SIGNATURE: _____ DATE: _____

Rec'd by Staff Name _____