

General Information

Your name:	Patricia Vázquez Rodríguez
The name of you program/university:	Universidad Pontificia Comillas
Please provide the name and email of primary point of contact students may send questions to regarding your program:	Patricia Vázquez Rodríguez pvazquez@chs.upcomillas.es

Housing

What housing options are international students presented with?	§ Home stay § Residence halls § Shared Apartments (around town – not guaranteed)
International students:	Have the option of living alone or with a roommate
Is there an option for students to participate in a homestay?	Yes, students could choose to live with a host family for the entire duration of their stay
Is the housing only for international students?	No

Classes

Please provide the link to your program's complete course list:	http://numrl.com/StudentsIncoming
Please provide the link to your program's list of courses offered in English:	http://numrl.com/StudentsIncoming
How many credit or courses constitute a full course load at your University?	One semester equal to 30 ects , one academic year 60 ects
How and when will exchange students register for their courses?	They must do a pre-registration before coming and them when they arrive they will have 2 weeks for add and drop courses.

Finance

Does your program provide a stipend for the students?	No
If yes, how much per month?	-
What additional costs are exchange students responsible for? Please list the amounts.	Housing, meals and diversion

Application Process

How many participants will you accept per semester from HPU?	4
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What are the application deadlines for each academic term available to exchange students?	Nominations for first semester must be send before May 1st Nominations for second semester must be send before October 1st
Please list all requirements incoming exchange students must meet in order to be admitted into your University.	It will be better if they have a B1 in Spanish but it's not necessary.
Please describe the application process for incoming exchange students:	When they are nominated by the University, we will send the students the acceptance letter and a usernumber and a password to do the application online. Once they have filled up the application they should send me this before they arrive, with a preselection of courses.
What is the process for obtaining a visa to study at your program?	-

Program

Please provide the link to your website for incoming exchange students.	http://numrl.com/StudentsIncoming
Does your program have an orientation specifically for international students?	Yes
Does your program organize field trips for international students?	Yes
If yes, please provide more information:	Comillas organizes 1 trip per semester, and the Asociation of International student organize other activities for them
What are the approximate start and end dates for your academic terms?	First semester 2nd september - 20 December Second Semester 10 January - 25 May
Are internships available for exchange students?	Yes
Does your program offer health insurance?	No, students must find their own.
Do you have any additional information about your program that you wish to share?	-