SKKU Exchange/Visiting Student Program

Information/Fact Sheet: 2014 Spring Semester

General & Contact Information

Office Name	SKKU OIA (Sungkyunkwan University Office of International Affairs)
Campuses	■ Humanities and Social Sciences Campus (Seoul) ■ Natural Sciences Campus (Suwon, Gyeonggi-do)
Contact Information	■ **Mr. Kyuseok (Mick) Kim (Student Mobility Program Manager)** Tel: +82-2-760-0025 / Fax: +82-2-760-0159 / Email: incoming@skku.edu ■ Ms. Ji-Yeon Woo (Housing Manager) Tel: +82-2-760-0155 / Fax: +82-2-760-0159 / Email: living@skku.edu
English Homepage	http://www.skku.edu/eng (Quick Link)
Office Address	Office of International Affairs (# 90212), International Hall, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul 110-745, South Korea
Program Logo [Experience SKKU]	**[Experience SKKU]** is a brand name that encompasses various international student mobility (inbound) programs SKKU Office of International Affairs offers.

Nomination Information (Only for Exchange Program Applicants)

Home University's Nomination Procedure	■ Applicants must be officially selected and nominated by home institution to obtain eligibility for application. ■ Study Abroad Program Officer at sending institution must inform SKKU OIA of the list of nominated students by email including the following information. Student Info: Full Name, Email Address, Length of Study, Major University Info: Study Abroad Program Officer's Name, Email Address, Phone Number, Mailing Address	
Nomination Deadline	■ Spring semester: November 1st ■ Fall Semester: May 1st	** Visiting Student Program applicants do not need to get an official nomination from home institution.*

Application Information

Online Application	**Website: http://www.skku.edu/e-home-s/inter_app/hsig1076.jsp** ** Online application system works best on Internet Explorer, Firefox, and Chrome; may not work on Safari.* ** Authentication Code will be informed to applicants once SKKU OIA receives an official nomination letters.*	
Application Guide	You are able to download the Online Application Guide at the online application website.	
Eligibility	■ Official nomination/recommendation of home/sending institution ■ Completion of at least one year of study and be continuing towards a degree at home institution ■ GPA (Grade Point Average) above 2.7 / 4.0 or 3.0 / 4.5 or 3.3 / 5.0	
Language Requirement	■ SKKU OIA does not require language proficiency test score or certificate. ** It is highly recommended to have a minimal command of Korean or English language for communication purpose; please understand that English is the first language when it comes to [Experience SKKU] program.*	
Required Documents	■ Legitimate photograph ■ Valid passport with personal identification page ■ Certificate of enrollment for the degree an applicant is currently seeking ■ Transcript with cumulative academic records for all courses have been taken until the time of application. ■ Participation Agreement ** Hardcopy is NOT required; SKKU OIA may require original copies if necessary.*	
Participation Agreement	All applicants have to agree with terms and conditions of the [Experience SKKU] Program indicated in Participation Agreement. (Downloadable at the online application website)	
Online Application Period	■ Spring semester: September 1st ~ November 15th ■ Fall Semester: March 1st ~ May 15th	** Please make sure to contact us in advance to make a request for the late application.*

Exchange/Visiting Student Orientation & Reception

Date	February 27 , 2014 (tentative)	Venue	Humanities and Social Sciences Campus (Seoul)

Expected Arrival Date

Students are required to arrive at SKKU a couple of days earlier than the orientation date.

EXPERIENCE SKKU

Academic Calendar

Academic Semesters	■ Spring Semester: March 3 ~ June 20, 2014 ■ Fall Semester: September 1 ~ December 19, 2014
Academic Year	March 3, 2014 ~ February 28, 2014

Course Information

Course Catalog	■ Course catalog is available at http://www.skku.edu/eng > academic > course catalog ■ 30~35% percent of the courses (approximately 1,800 modules) in each semester are taught in English. ** Please contact the OIA when you have trouble in accessing online course catalog.*
Course Sign-up	■ Spring semester: in February ■ Fall semester: in August ** Course sign-up period and method will be notified to accepted students.*

□ Course signup restriction policy is applied to the areas *including, but not limited* to, the following programs below.

Graduate Programs	Undergraduate Programs
Specialty Graduate Schools *(except for MBA program)* - SKK Graduate School of Business - SKK Graduate School of China - Graduate School of Law - Graduate School of Governance - Graduate School of Education - Graduate School of TESOL/Translation Special Graduate Schools Graduate School of Medicine Graduate School of Pharmacy	School of Medicine School of Pharmacy Global Business Administration Global Economics Global Leader

** Please be informed that SKKU has two types of business administration and economics at undergraduate level.*

School of Business Administration		School of Economics	
Global Business Administration	Business Administration	Global Economics	Economics

** Courses in Global Business Administration and Global Economics major may open to exchange/visiting students, provided applicants meet the criteria each department provides; details are to be sent with a separate email; contact us for additional information.*

SKKU Credit System

SKKU Credit	Class Hour/semester	Self Study Hour/semester	SKKU Credit	Class Hour/semester	Self Study Hour/semester
1	16 hrs	32 hrs	4	64 hrs	128 hrs
2	32 hrs	64 hrs	5	80 hrs	160 hrs
3	48 hrs	96 hrs	6	96 hrs	192 hrs

** 1 SKKU Credit requires at least 48 hours of study (16 classroom study/contact hours and 32 self study hours) in a semester.*

Maximum Credits & Credit Conversion

Undergraduate Program	18 SKKU credits	6~7 courses	** Credit transfer ratio should be determined by home institution.* ** SKKU provides supporting information and reference for credit conversion/transfer.*
Graduate Program	9 SKKU credits	3~4 courses	
MBA Program	15 SKKU credits	5~6 courses	

IEC (International Exchange Course): Course Packet for Exchange/Visiting Student

In an effort to provide tailored academic courses to international exchange/visiting students, the SKU OIA offers the following courses.

Code	Title	Remark
IEC4001	Marketing Management & Strategy	Business
IEC4002	Business Strategy & International Management	
IEC4003	Organization & Human Resources Management	
IEC4004	Financial Management & Investment	
IEC4005	Information Systems & Management	
IEC4006	Understanding Financial Accounting	
IEC4007	Economics in Global Environments	Economics
IEC4008	Understanding Asian Culture	Asian & Korean Studies
IEC4009	Contemporary Korean Society & Culture	
IEC4010	Political & Economic Development in Korea	
IEC4011	Global Mind and Comparative Literature	Humanities/Interdisciplinary
IEC4012	Arts and Science in Cross-Cultural Contexts	

** The IEC course list is subject to change; courses can be added or removed from the list with prior notice in a specific academic term.*

SKKU ISS (International Summer Semester)

Description	SKKU International Summer Semester (SKKU ISS) is an annual 4-week summer program. Details on this year's program are available at the official website; the program singles out the most intriguing theme of the year with which every course is cohesively related. A number of renowned professors around the world are going to share knowledge and insight with highly motivated international students on SKKU campus. ** Tuition discount policy: only exchange student are exempt from ISS tuition fee.*		
Official Website	http://summer.skku.edu (Quick Link)	Contact	issoffice@skku.edu / 82-2-760-0027

Korean Language Programs

Description	SKKU SLI (Sungkyun Language Institute) provides exchange/visiting student with two types of Korean language programs in association with qualified lecturers and well-organized classroom materials.
Tuition	Free for the programs below during regular (spring/fall) semesters.
Program Details	

Program		Workload	Detail	Credit	Level	Semester
[A] Regular Korean Language Program (RKP)		400 hrs	• Duration: 16~17 weeks • Time: 09:00~15:00 • Date: Monday ~ Friday	12	Beginner Intermediate Advanced	Spring / Fall
[B] Korean Language Program for Exchange Student	Mon/Wed	64 hrs	• Duration: 16 weeks • Time: 15:00~17:00 • Date: Monday & Wednesday	3	Beginner	
	Tue/Thu	64 hrs	• Duration: 16 weeks • Time: 15:00~17:00 • Date: Tuesday & Thursday	3	Beginner	

** Graduate students are not able to earn credits by completing Korean language programs.*
** Students are not able to attend both program [A] and [B] simultaneously.*

Accommodation

Dormitory	Fee / four months	Type	Campus	Location
I-House	1,700 USD (Meal plan not available)	Double	Humanities and Social Sciences Campus (@ Seoul)	Off-campus
Koart Ville				
Migaon Ville		Flat		
Shin-gwan	1,900 USD (w/o meal plan)	Double	Natural Sciences Campus (@ Suwon)	On-campus
	1,500 USD (w/o meal plan)			

** SKKU may NOT be able to provide accommodation to all exchange/visiting students due to the university's space situation.*
** Dormitory application Information will be provided to accepted students.*

Cost of Living

It normally costs 450,000 ~ 600,000 KRW in a month to live in Korea including meal, transportation, etc., not including accommodation fee.

Item	Price	Item	Price
Basic fare for subway & bus	1,200 KRW	Movie Ticket	9,000 KRW
A Big Mac set	5,700 KRW	Caffe Latte (Starbucks)	4,800 KRW

Buddy Program: SG MAPLE (SKKU Global Mentoring and Assisting PeoPLE)

The SKKU OIA and the GSN HI-Club, a student group that supports the OIA, manages a buddy program called *SG MAPLE*, or SKKU Global Mentoring and Assisting PeoPLE. Every semester, we bring in a group of SKKU students who want to make international friends and support them. The GSN HI-Club is responsible for carrying out and monitoring this buddy program where international exchange and visiting students are able to experience Korean in particular as well as Korea in general.

■ NOTE 1: Admission Package
SKKU OIA will send each accepted exchange/visiting student an admission package which includes a Certificate of Admission, an invitation letter (for visa application), a student handbook, an SKKU International Summer Semester brochure, and additional useful materials once document assessment finishes in June (for fall semester) or in December (for spring semester).

■ NOTE 2: Additional Resources
This document and additional useful resources, such a student handbook, survival kit [Way to SKKU], and pick-up application form, off-campus housing information, etc., are available on our website. Please visit http://www.skku.edu/eng > international > Inbound exchange program for more information about the SKKU exchange program and other recourses you are advised to refer to.

**** Information provided in this document is subject to change due to the university's circumstance.***