



**Meador Library
Floor 2
Reference Services**

<1> Reference Services Desk:

Reference Librarians will assist you with your research and information needs. Stop by, call (808) 544-1133, or e-mail at reference@hpu.edu. Chat with us online on the Libraries Tab in HPU Pipeline.

<2> Research Databases: Access more than 75+ full-text, research databases covering multiple subject areas from these computers. Print to the Unicard or copy machine <7>.

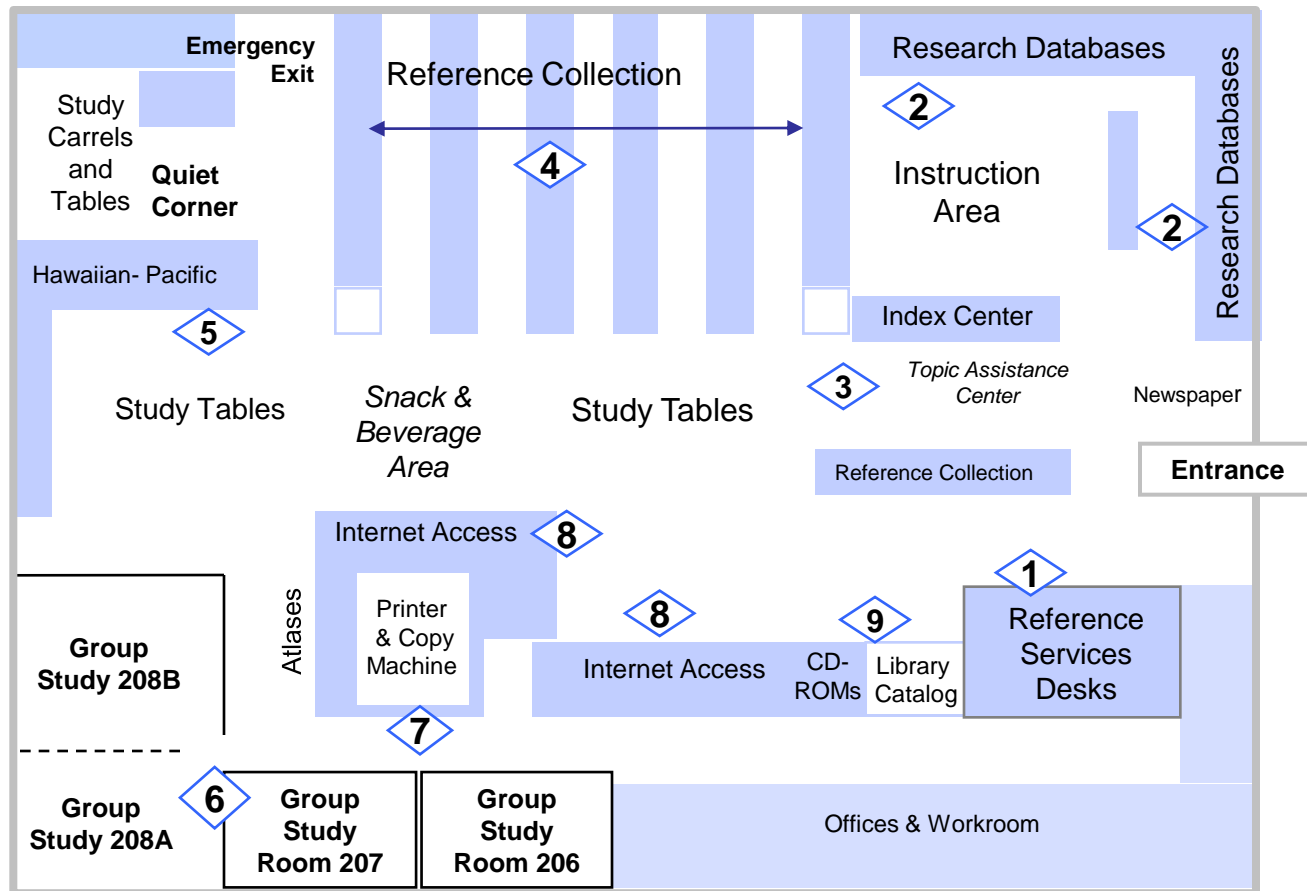
<3> Print Indexes and Topic Assistance Center: Use the print indexes, which are alphabetically arranged, to locate older articles in magazines, journals or newspapers.

For topic assistance, browse through these sources for topic ideas or use the encyclopedias for an overview of your topic. The call numbers will begin with the letters "MTACREF."

<4> Reference Collection:

Books are arranged by call number and begin with the letters "MREF." Reference books are non-circulating.

<5> Hawaiian-Pacific Collection: Reference books for Hawai'i and Pacific regions. For larger selection please see the Hawaiian Pacific Collection at Atherton.



<6> Group Study Rooms: Study rooms 206, 207, 208A & 208B are located here. Reserve these rooms on the 3rd floor at the Circulation Services Desk.

<7> Unicard Printer & Copy Machine: Print to the UniCard Printer or the copy machine from any computer on this floor for 5¢ per page. When printing to the copy machine, you must pay cash only. The copy machine accepts coins, \$1 or \$5 bills. Copies cost 5¢ per page as well.

<8> Internet Access: Access the Internet, library databases, e-mail, and Microsoft Office products at these computer workstations. Print to the UniCard printer or to the copy machine.

<9> Library Catalog & CD-ROMs:

Search online for books in Atherton or Meador Library at <http://lib.hpu.edu>. CD-ROM computers in this area offer other databases.



**Meader Library
Floor 3
Circulation Services**

<1> Circulation Services Desk: Borrow and return books; pay library fees or fines; reserve group study rooms; request books located at Atherton Library; ask for Reserve collection materials and request Closed Collection books.

<2> Circulating Book Collection A-M: These books may be borrowed. They are arranged by Library of Congress call number. For e-books, see <9> & <11>.

<3> Global Citizenship Collection: Books on global issues.

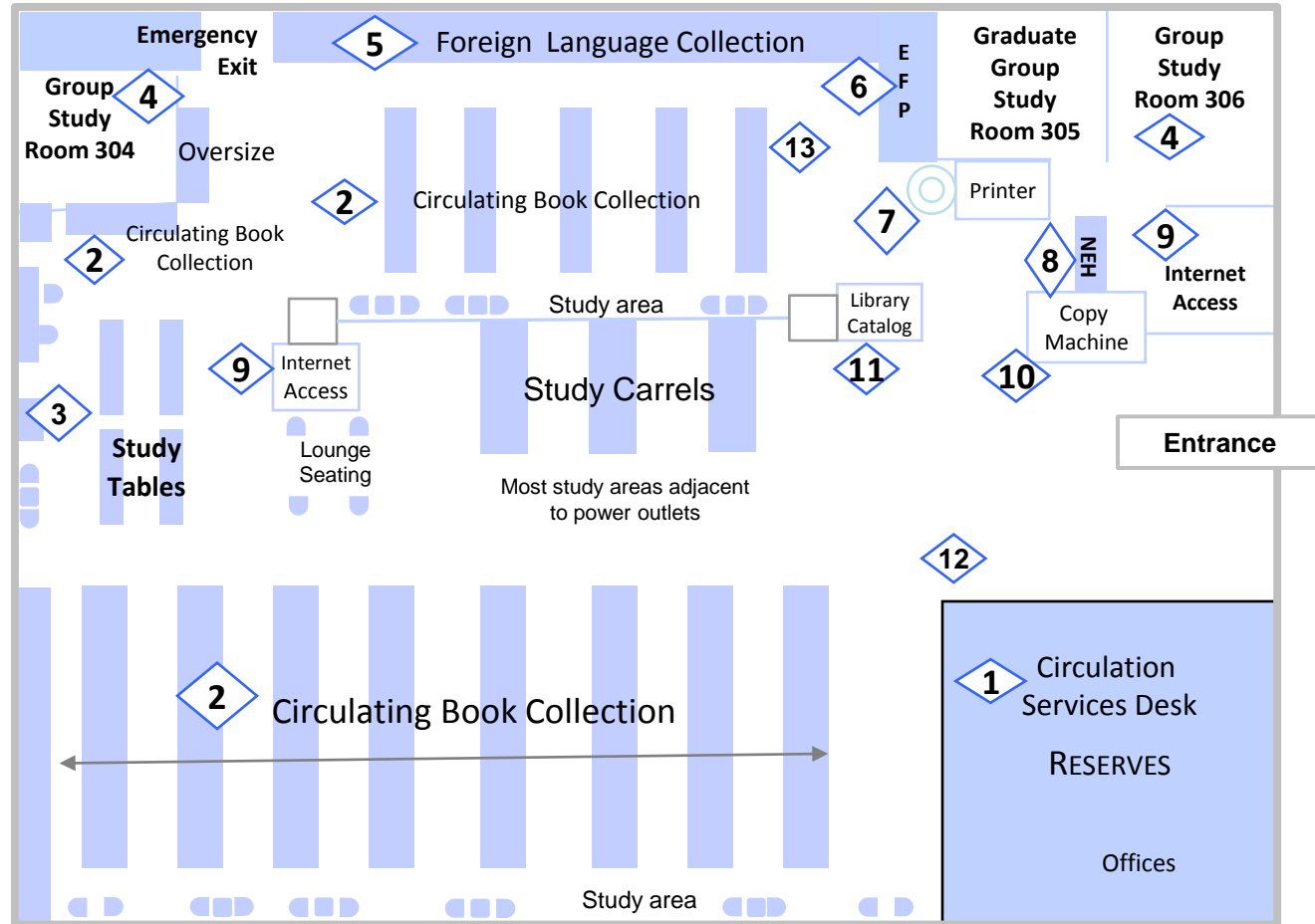
<4> Group Study Room: Study rooms 304, 305, 306 may be reserved at the Circulation Services Desk.

<5> Foreign Language Collection: A collection for students developing their skills in foreign languages.

<6> EFP Collection: A collection for students developing their skills in the English language. The books are selected for reading practice and entertainment, and are arranged by reading level.

<7> Sun Yat-sen Educational Collection: A display of Sun Yat-sen heirloom art pieces donated by Dr. Lily Sui-Fong Sun, granddaughter of Sun Yat-sen and an alumna of Hawaii Pacific University.

<8> NEH Collection: A grant from the National Endowment for the Humanities provides these books to support HPU's Humanities programs.



<9> Internet Access: Access the Internet, e-mail, and Microsoft Office products at these computer workstations. Print to the UniCard printer or to the copy machine. Login to Pipeline, Library tab to access databases and ebooks.

<10> Printer & Copy Machine: Print to the Unicard Printer or the copy machine from any computer on this floor for 5¢ a page. When printing to the copy machine, you must pay cash (coins, \$1 or \$5 bills).

<11> Library Catalog: This workstation is dedicated to the HPU Library Catalog. The catalog allows you to find books, including ebooks, available in the HPU Libraries and audiovisual materials. Access the catalog online at: <http://lib.hpu.edu>.

<12> New Books Collection: A display of the most recent additions to the library's collection.

<13> Nippon Foundation Collection: Books on contemporary Japan.



Meader Library
Floor 5
 Periodical, Circulation
 and Audiovisual Services

<1> Periodical Services Desk: At this desk you can ask for help using the machines; request fax delivery of articles in periodicals held at Atherton Library; check out books; or ask to view reserve materials.

<2> Newspapers Display: Current issues of selected newspapers. Older issues, and those not on display, are stored on the Newspaper Stacks or in the Microform Collection.

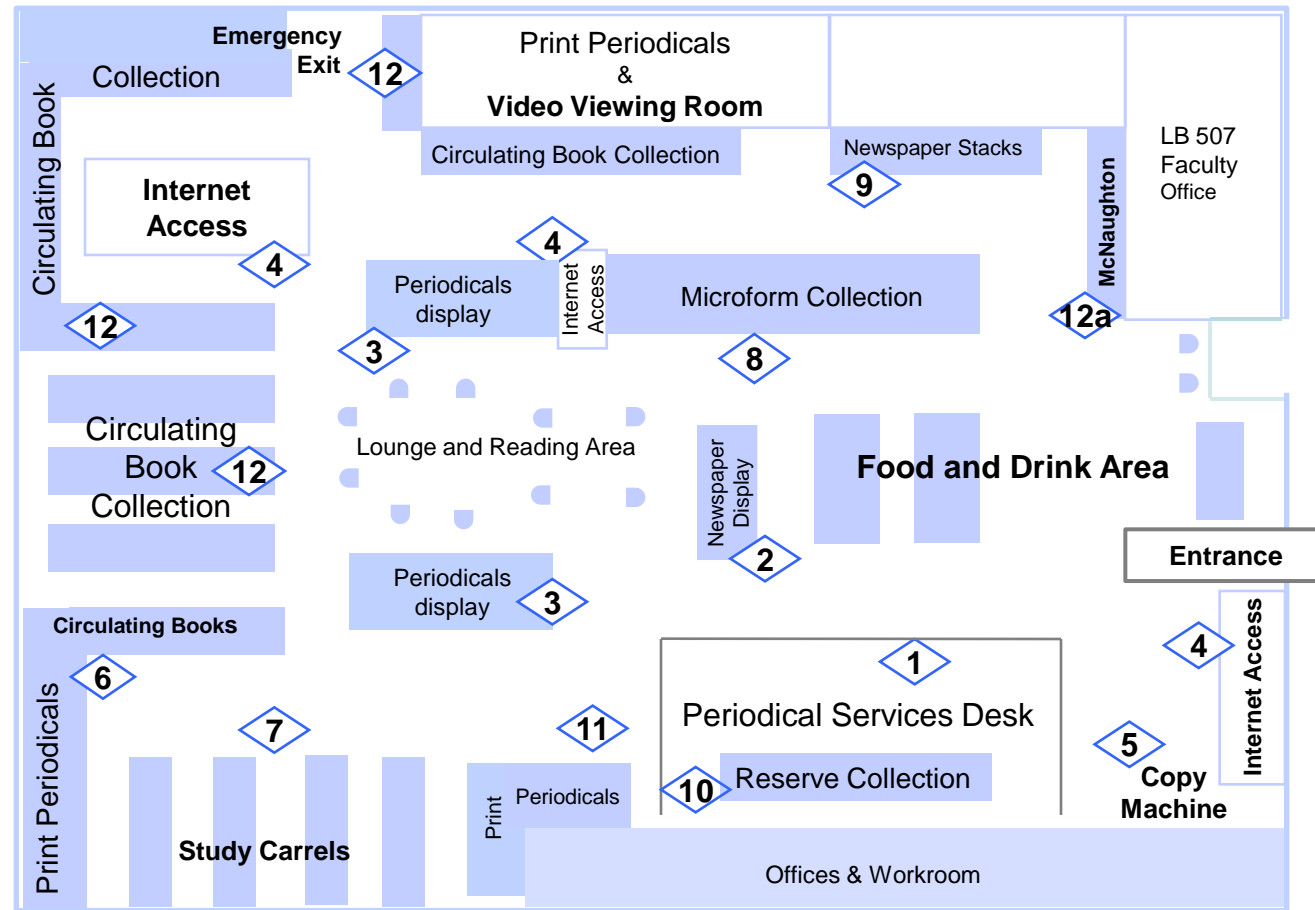
<3> Periodicals Display: On display are current issues of selected periodicals. Older issues and those not on display are stored on the Print Periodicals Collection shelves or in the Microform Periodicals Collection. Consult the *Periodicals List* to find a specific title.

<4> Research Databases, Library Catalog & Internet Access: Access the research databases, the Library catalog, the Internet, e-mail, and Microsoft Office products at these computers. Print to the copy machine for 5¢ per page, cash only.

<5> UniCard Printer & Copy Machine: Print to the UniCard Printer or the copy machine from any computer on this floor for 5¢ per page. When printing to the copy machine, you must use cash only. The copy machine accepts coins, \$1 or \$5 bills.

<6> Print Periodicals Collection: Periodicals received in print format are stored on these shelves alphabetically by the title of the periodical. Periodicals may not be borrowed, but may be photocopied.

<7> Individual Study Carrels: These partly-enclosed desks are for study. Please do not leave your books, backpacks, bags, or other items unattended in these carrels.



<8> Microform Collection: Periodicals received in microfiche or microfilm are stored in these cabinets alphabetically by the title of the periodical. See <12> for information on the microform reader/printer.

<9> Newspapers Stacks: Older issues of newspapers, and those not on display, are stored here. Most print newspapers are kept for two to three months. Issues older than two to three months are usually kept in microfilm or microfiche. Some newspapers are available online. Use the *Periodicals List* for information on location and format of newspapers.

<10> Reserve Collection (library use only): High use or rare periodicals and DVDs/VHS videos on reserve by faculty for student use are found behind Periodicals Services Desk. An HPU ID is required to view reserve material, including magazines and videos in this collection. The ID will be held until the items are returned to the service desk. Please ask at the Periodical Services Desk.

<11> Microform Reader/Printer: To view and print microform. Copies are free. Please ask at the service desk.

<12> Circulating Book Collection: Call number range N-Z. **<12a> McNaughton Collection:** Recent bestsellers from a variety of genres – both fiction and non-fiction. Available for two-week loan.



Atherton Library - 3rd Floor
Cooke Academic Center
Hawai'i Loa campus

<1> Circulation Services Desk: Borrow or return books; pay library fees or fines; request books located at Meader Library; request or pick up faxed articles from Meader Library; request Reserve Collection materials; or reserve a study room.

<2> Reference Services Desk: Reference Librarians will assist you with your research and information needs. Stop by, call or e-mail us at: 236-5803, reference@hpu.edu

<3> Periodicals Display: Selected periodicals are on display. Older and non-display issues are stored at <6>. Check the *Periodicals List* for location and format of periodicals. Periodicals may not be borrowed; they may be photocopied.

<4> Reference Collection: These books have labels which begin with the letters "AREF" and are arranged by subject using the Library of Congress call numbers. Reference books may not be borrowed.

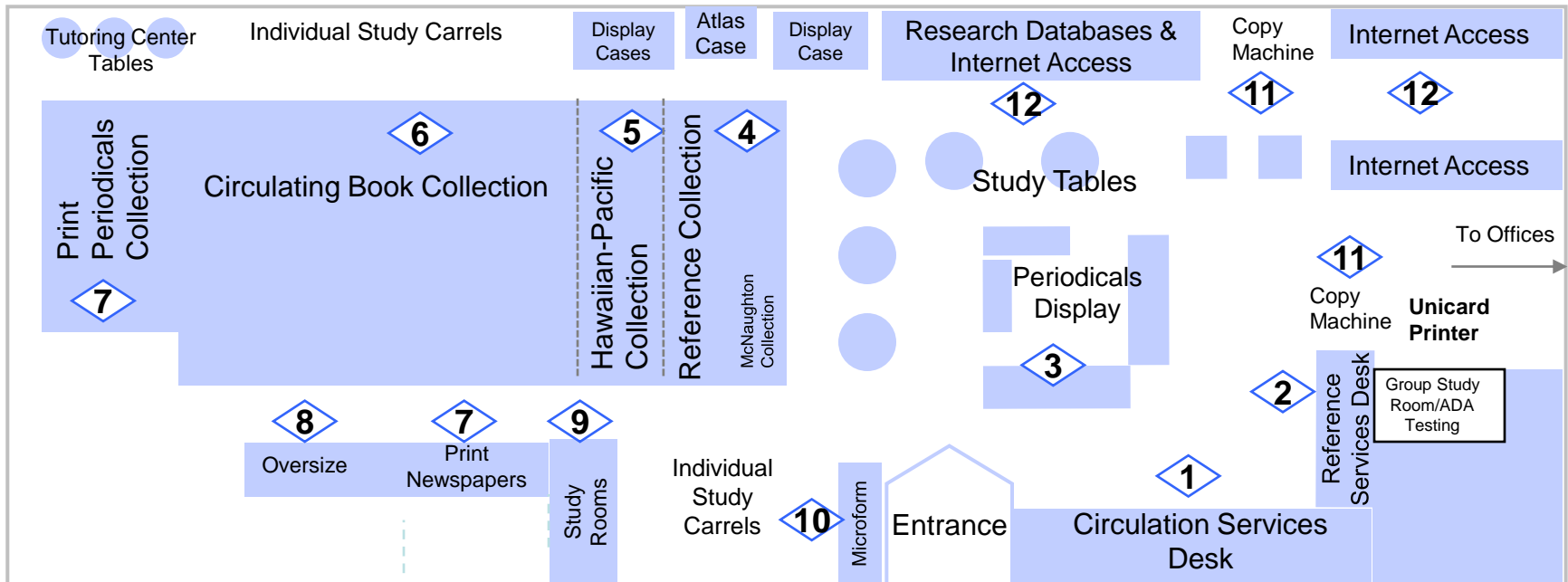
<5> Hawaiian-Pacific Collection: Reference and circulating books for Hawai'i and Pacific regions.

<6> Circulating Book Collection: These books may be borrowed. Books are arranged by call number.

<7> Print Periodicals and Newspapers: Older issues of newspapers and print periodicals are stored on these shelves. Check the *Periodicals List* to see if the periodical you want is kept in print, electronic, or microform format. Microform periodicals are stored at <12>. Selected periodicals and newspapers are also available on the Libraries' tab of HPU Pipeline.

<8> Oversized Books: Books that are larger than standard shelf-size are located here.

<9> Study Rooms: Individual study rooms and one group study room are available for student use. Reserve these rooms at the Circulation Services Desk.



<10> Microform Periodicals Collection: Periodicals received in microfiche or microfilm are stored in these cabinets alphabetically by the title of the periodical. Use the microform reader/printer to view or print the microform. Printing from the microform printer costs \$.10 per page. If you need help using the machines, ask at the Circulation Services Desk.

<11> Unicard Printer & Copy machines: Print to the Unicard Printer or the copy machine from any computer on this floor for \$.05 per page. When printing to the copy machine, you must pay cash only. The copy machine accepts coins, \$1 or \$5 bills. Copies cost \$.05 per page as well.

<12> Research Databases, Library Catalog & Internet Access: Access the research databases, the Library catalog, the Internet, e-mail, and Microsoft Office products at these computer workstations. Print to the Unicard printer or to the copy machine.