



Registrar's Office
 500 Ala Moana Blvd Suite 5A
 Honolulu, HI 96813
 Direct: (808) 544-0239
 Toll-free: 1-866-CALL-HPU
 Email: registrar@hpu.edu
 Fax: (808) 544-1168

Change of Program/Major/Concentration/Minor

Registrar Office Use Only		Processed by: _____	Date: _____
SHAGAPP _____	SHADEGR _____	SFAREGS _____	SGAADVR _____
On Campus: _____	Online: _____	SOAHOLD: _____	SGASADD: _____

Students who are interested in changing their major, concentration, catalog year, or adding/removing a second major, minor, or concentration must first consult with their Advisor. Advisor signature is required for processing. International students are required to consult with the Office of International Students and Scholars (OISS) to ensure changes do not jeopardize their F-1 or J-1 status. OISS signature is required for processing.

- **Please note:** This form is not intended for changing a student's level (i.e. Associates to a Bachelor's or Bachelor's to Master's) or adding a pathway that is not offered under the student's eligible catalog.
- **Notice to Graduate Students:** Graduate students wishing to pursue a new graduate program or certificate must re-apply and be admitted to the program/certificate. For assistance, please contact Graduate Admissions.
- **Notice to Athletes:** Student Athletes should verify that any changes do not violate NCAA compliance. For assistance, please contact the Athletics Department

Section I: Student Information

Student ID Number	Last Name/Family Name	Given/First Name	Middle Initial
Are you an international student? **If yes, OISS signature is required. F1 students should be aware that not every major/program at HPU is SEVIS approved. Consult OISS before making any program changes: <div style="display: flex; justify-content: space-around;"> Yes No </div>			
OISS signature			

Section II: Changes/Updates (To be completed with advisor)

Information on Catalog Term Program requirements may vary based on catalog term. Please refer to Degree Works for your Catalog term. Once you have your catalog term, please click on the following link to find your corresponding catalog: https://www.hpu.edu/registrar/academic-catalog/index.html	
To change catalog terms: Please input your requested catalog term in the below field, then contact your advisor to have them submit a request via an electronic general petition (eGP) form. Request will not be completed until an approved eGP is received. Please note, if the program/major that you are declaring was not published in the catalog that you are currently in, then you will be automatically moved to the most recently published catalog and you will be required to follow the general education, major requirements, and policies outlined in that catalog.	
Requested Catalog Term (To be completed by student):	Electronic General Petition (eGP) number (To be completed by advisor):

Please select an option from the drop down menu or you may type in your selection:

Current Primary Program (Before Change):	
Requested Primary Program (After Change):	
Remove Additional Major or Concentration:	Add Additional Major or Concentration:
Remove Minor(s):	Add Minor(s) *Minor requirements will follow most recent catalog:

Change in Advisor (Complete only if applicable):

Current Advisor:	New Advisor:
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I hereby request the following change(s) in curriculum. I understand I will be subject to all requirements and enrollment restrictions of the college/or department in which the proposed new program is located, that my graduation may be delayed as a result of changing or adding new curriculum, and I may become ineligible for credit hours which cannot be used toward the new degree plan.

Student Signature

Date (MM/DD/YYYY)

Print Advisor Name

Advisor Signature

Date (MM/DD/YYYY)